



POLICY COMMITTEE MEETING

WEDNESDAY, 12 JUNE 2019 – 3:00 P.M.

MEETING # PC0619

ATTENDANCE

- Voting Membership:
 - City of DeKalb (3 votes): **Bill Finucane** (Vice-Chair), **Jerry Smith**, **Bill Nicklas**
 - City of Sycamore (2 votes): **Brian Gregory**, **Curt Lang**
 - DeKalb County (1 vote): **Gary Hanson** (Chair)
 - Town of Cortland (1 vote): **Brandy Williams**
 - NIU (1 vote): **Jennifer Groce**
 - IDOT District 3 (1 vote): **Thomas Magolan**, Ryan Lindenmier
- Non-Voting Attendance:
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: not present
 - FHWA: not present
 - VAC: Paul LaLonde
 - Transdev: not present
 - DSATS staff: Brian Dickson
 - DeKalb Transit staff: Marcus Cox
 - Others Present:

(**BOLD** indicates voting member)

CALL TO ORDER

Chair Hanson called the meeting to order at 3:00 p.m.

1. Introductions

Mr. Dickson took roll call to establish a quorum.

2. Administration

a. Approval of Agenda

Motion #PC0619-01: Motion to approve the June 12, 2019 meeting agenda made by Mr. Smith; 2nd by Ms. Groce and approved by voice vote.

b. Approval of Minutes

Motion #PC0619-02: Motion to approve the May 8, 2019 meeting minutes by Mr. Gregory; 2nd by Mr. Magolan and approved by voice vote.

c. Public Comment

No public comment

3. Governance Agenda

a. DSATS Self Certification

Mr. Dickson said federal regulations require all Metropolitan Planning Organizations (MPO) to adopt a Self-Certification Resolution stating the MPO complies with all federal regulations relating to the operations of the MPO. The self-certification must be done each time a new TIP is approved. Mr. Dickson provided a brief overview of the Metropolitan Planning Organization Self-Certification Process document and said an MPO Conformance section had been added by request of the DSATS Technical Advisory Committee (TAC). The Conformance section identifies the activities DSATS has performed to comply with the identified federal regulations. The Conformance section, requested by TAC, was not part of the original packet sent to members. Chair Hanson asked there are any areas in which the MPO didn't conform to regulations. Mr. Dickson stated there was one area previously but that has been corrected.

Motion #PC0619-03: Mr. Nicklas made a motion to approve the 2019 Self Certification Resolution. The motion was seconded by Vice-Chair Finucane and approved by voice vote.

4. Roadway Agenda

a. DSATS SFY20-24 TIP

Mr. Dickson provided an overview of the DSATS SFY20-24 Transportation Improvement Program (TIP). Mr. Dickson said one email comment was received from Mr. Paul LaLonde concerning the Transit TIP item for expanded marketing. Mr. LaLonde said the VAC logo is an important part of VAC's identity in the community and he was concerned with the VAC logo being removed from buses as part of a marketing campaign. Mr. Cox said the City of DeKalb realizes the importance of both the VAC and the Huskie logos and no actions will be taken without input by VAC, NIU, and Transdev.

Motion #PC0619-04: Ms. Groce made a motion to approve the DSATS SFY20-24 TIP. The motion was seconded by Vice-Chair Finucane and approved with a supermajority by voice vote.

b. DSATS SFY20 UPWP

Mr. Dickson provided a brief overview of the SFY2020 Unified Planning Work Program (UPWP). He said there had been no comments on the document. Vice-Chair Finucane requested his title be changed from Councilperson to Alderman in the document.

Motion #PC0619-04: Mr. Gregory made a motion to approve the DSATS SFY20 UPWP with the identified changes made. The motion was seconded by Ms. Groce and approved with a supermajority by voice vote.

c. DSATS SFY19-23 Highway TIP Revision 10

Mr. Dickson said the project to add right-turn lanes on Peace Road at Freed Road & at Brickville Road has been placed in advanced construction (AC) status by the Illinois Department of Transportation (IDOT). Changes from AC to Active status are performed by staff with notification of the DSATS committees afterwards. No further action is required. Chair Hanson asked if the federal funds will be available this year. Mr. Dickson stated they would be available this year.

5. Transit Agenda

Mr. Cox stated he had no additional comments beyond the staff memo which was provided in the agenda packet.

6. Active Transportation Agenda

a. 2019 Active Transportation Plan.

Mr. Dickson provided members with an overview of the final Active Transportation Plan (ATP). All comments received and staff responses have been added to the ATP document as part of the final approval.

Mr. Groce asked who is responsible for implementation of the plan. A number of members voiced their concerns that the projects identified in the plan have not been prioritized. Mr. Magolan said the Kane-Kendall Council of Mayors has provided a detailed process on how to score transportation projects.

There was a consensus among members to approve the ATP but have the Active Transportation Subcommittee reconvene in the near future to rank the projects and amend the document.

Motion #PC0619-05: Ms. Groce made a motion to approve the DSATS 2019 Active Transportation Plan. The motion was seconded by Mr. Nicklas and approved by voice vote.

7. Closing Agenda

a. Staff and Project Updates

Mr. Dickson said he has been working with the City of DeKalb, Cortland, and Malta to update the census tracts and block-groups in the DSATS region. He described several of the changes which have all been submitted to the U.S. Census.

b. What's new with our State and Federal Partners

Mr. Magolan provided an update on District 3:

- Several guardrails are being replaced in the region.
- The Capital Bill has not been signed by the governor yet.
- The State is considering bonding some of the highly needed projects in state.
- The Multi-Year Program has not been released yet. It is unknown how long it will be before the Program is released.

c. Additional Business

No additional business.

d. Adjourn

Motion #PC0619-06: Motion to adjourn at 3:47 p.m. made by Mr. Nicklas; 2nd by Mr. Gregory and approved by voice vote.

Submitted By: Nathan Schwartz, Director

Note: These minutes are not official until approved by the Policy Committee at a subsequent meeting. Once approved, the final minutes will be uploaded to website.