



**PROJECT SELECTION COMMITTEE  
TUESDAY, NOVEMBER 26, 2019 – 9:00 A.M.  
MEETING MINUTES**

**ATTENDANCE**

- Voting Membership (one vote per entity):
  - City of DeKalb: Zac Gill (Chair), Brian Faivre
  - City of Sycamore: Mark Bushnell
  - DeKalb County: Nathan Schwartz
  - Town of Cortland: Brandy Williams

**CALL TO ORDER**

Chair Gill called the meeting to order and established a quorum at 9:05 a.m.

**1. Introductions**

Introduction of members present was made.

**2. Administrative Agenda**

**a. Approval of Agenda**

Motion to approve the November 26, 2019 meeting agenda was made by Mr. Bushnell; 2<sup>nd</sup> by Mr. Faivre; approved by voice vote.

**b. Approval of Minutes**

Motion to approve the October 3, 2018 meeting minutes was made by Mr. Bushnell; 2<sup>nd</sup> by Ms. Williams; approved by voice vote.

**c. Public Comments**

None.

**3. Governance Agenda**

No business.

**4. Roadway Agenda**

**a. Review of Project Selection Criteria**

Mr. Schwartz provided an example of the existing project selection criteria. A brief history of the original creation of the criteria was given. The committee reviewed each of the 6 categories. The committee agreed to add PASER ratings for road conditions and IDOT's Sufficiency Rating for bridge conditions for Category 1. On a related note, Mr. Schwartz informed the committee of IDOT's and the statewide MPOs intention to provide pavement condition ratings every two years for all roadways with a functional classification of collector or arterial. The committee discussed how the various

Performance Measures are covered by the existing criteria. The committee also discussed which roads and projects are eligible for STU funding.

**b. Review of Existing and Proposed STU Projects**

Mr. Schwartz discussed the 3 carryover projects and the 18 new projects submitted for inclusion in the FY2021-2025 TIP with costs ranging from \$30,000 to \$2,000,000. The municipal projects were formally scored by staff. Staff recommended project selection consider geography in addition to project scoring when selecting between all the projects if the funding is available. A possible TIP schedule provided by staff included the 3 carryover projects previously on the TIP and 4 new projects. The 4 new projects included one from each public agency. Discussion within the committee included the possibility of submitting more of the simpler maintenance projects in the future as well as the desire to submit larger projects due to the federal requirements and additional paperwork associated with each project. Mr. Schwartz explained the TIP spreadsheet showed funds not being used by projects and asked the committee how they'd like to address those funds. Each agency planned to suggest a small or medium sized project to staff before a follow-up meeting. A meeting date was discussed for the following Tuesday at 2 pm. Mr. Schwartz stated he'd check all the formulas in the TIP spreadsheet because it has been known to have errors in the past. The agenda item was tabled and no action was taken.

**5. Closing Agenda**

**a. Additional Business**

No additional business.

**b. Adjourn**

Motion to adjourn the November 26, 2019 meeting was made by Mr. Bushnell; 2<sup>nd</sup> by Ms. Williams; approved by voice vote at 10:34 a.m.

Note: These minutes are not official until approved by the PSC at a subsequent meeting.