



**TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, NOVEMBER 6, 2019 – 11:00 A.M.
MEETING MINUTES**

ATTENDANCE

- Voting Membership (one vote per entity):
 - City of DeKalb: Zac Gill
 - City of Sycamore: Mark Bushnell (Chair)
 - DeKalb County: Derek Hiland
 - Town of Cortland: Brandy Williams
 - IDOT District 3: Ryan Lindenmier
 - NIU: John Heckmann
 - NIU Student Association: not present
 - VAC: Ellen Rogers, Mike Neuenkirchen
 - Kishwaukee College: not present
- Non-Voting Attendance:
 - Transit Committee Chair: Mark Bushnell
 - Taylor Municipal Airport: not present
 - FHWA: not present
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: Nicholas Spence
 - DSATS staff: Nathan Schwartz
 - Transit staff: not present

CALL TO ORDER

Chair Bushnell called the meeting to order and established a quorum at 11:00 a.m.

1. Introductions

Introduction of members present was made.

2. Administrative Agenda

a. Approval of Agenda

Motion to approve the November 6, 2019 meeting agenda was made by Mr. Heckmann; seconded by Mr. Hiland; approved by voice vote.

b. Approval of Minutes

Motion to approve the October 2, 2019 meeting minutes was made by Mr. Gill; seconded by Ms. Williams; approved by voice vote.

c. Public Comments

None.

3. Governance Agenda

No business.

4. Roadway Agenda

a. Metropolitan Transportation Plan 2045 Update

DSATS staff reported it has started the 2045 update for the Metropolitan Transportation Plan, previously called the Long Range Transportation Plan. Staff is has split up the update into chapters and will present each chapter when completed to the Committee. Mr. Bushnell stated the City of Sycamore is starting to update their municipal comprehensive plan and can provide updates to the MPO as they are received.

b. 2019 Traffic Counts

DSATS staff reported they are just over halfway through the fieldwork associated with the traffic count collection process. If the weather is nice, staff expects to be completed by the end of November. As the videos are collected from the field, they are uploaded for processing. The data analysis and report should be completed by early next year.

c. Solicitation for FY2021-2025 STU Projects

DSATS staff was provided several new projects in addition to the existing project currently on the Transportation Improvement Plan (TIP). The Project Selection Committee (PSC) will meet to review the projects and determine which projects best fit in the available STU funding. The PSC should meet prior to the December TAC meeting to suggest projects for inclusion in the FY2021-2025 TIP.

5. Active Transportation Plan Yearly Project Update

The Active Transportation Subcommittee (ATS) recommended yearly updates to the Plan based on completed active transportation projects during the previous year. Staff reached out to member organizations but found no updates to be made to the Plan. The TAC suggested staff contact the ATS members to see if they have any updates.

6. Closing Agenda

a. Staff and Project Updates

DeKalb County reported the Peace Road intersection with IL Route 64 safety project should be finished for the year. The permanent traffic signals remain to be installed in the spring. Also, the Plank Road safety project should be wrapping up for the year in the next couple of weeks. The City of DeKalb reported they recently completed the paving of North First Street using Kevlar in the hot mix asphalt to extend the life of the pavement. IDOT reported that IL Route 38 from the Ogle County line to John Huber Parkway is scheduled to go to bid this Friday. Ms. Rogers of VAC reported Paul LaLonde has left VAC and Mike Neuenkirchen has taken Paul's place.

b. What's New with Our State and Federal Partners

It was reported the solicitation of ITEP projects has been postponed until next year. However, the State is reversing their previous decision and Preliminary Engineering Phase I will again be allowed for the grant. Also for solicitation next year will be the Safe Routes to School grant. It is expected to be announced in spring 2020. The Sycamore of Sycamore reported they are happy to see IL Route 64 was added to the IL Route 23 project in the State's Multi-Year Program.

c. Additional Business

No additional business.

d. Adjourn

Motion to adjourn was made by Mr. Hiland; seconded by Mr. Gill; approved by voice vote at 11:39 a.m.

Note: These minutes are not official until approved by the TAC at a subsequent meeting.