



**TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, DECEMBER 4, 2019 – 11:00 A.M.
MEETING MINUTES**

ATTENDANCE

- Voting Membership (one vote per entity):
 - City of DeKalb: Zac Gill
 - City of Sycamore: Mark Bushnell (Chair)
 - DeKalb County: Derek Hiland
 - Town of Cortland: Brandy Williams
 - IDOT District 3: not present
 - NIU: John Heckmann
 - NIU Student Association: not present
 - VAC: not present
 - Kishwaukee College: not present
- Non-Voting Attendance:
 - Transit Committee Chair: Mark Bushnell
 - Taylor Municipal Airport: not present
 - FHWA: not present
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: not present
 - DSATS staff: Nathan Schwartz
 - Transit staff: not present

CALL TO ORDER

Chair Bushnell called the meeting to order and established a quorum at 11:01 a.m.

1. Introductions

Introduction of members present was made.

2. Administrative Agenda

a. Approval of Agenda

Motion to approve the December 4, 2019 meeting agenda was made by Mr. Gill; seconded by Mr. Hiland; approved by voice vote.

b. Approval of Minutes

Motion to approve the November 6, 2019 meeting minutes was made by Mr. Heckmann; seconded by Mr. Gill; approved by voice vote.

c. Public Comments

None.

3. Governance Agenda

No business.

4. Roadway Agenda

a. MPO Safety Performance Measure

Mr. Schwartz of DSATS staff reported the Federal Highway Administration requires the Safety Performance Measure to be renewed annually. The State of Illinois has set its annual reduction goal at 2% for the number of serious injury and fatal crashes. DSATS must either adopt the State's goal or create and adopt its own goal. In previous years, the MPO decided to adopt the State's goal. At the end of the year, staff will complete the comparison of the most current rolling 5-year average to see how it compares to last year's average. A question was asked regarding the MPO not meeting the goal. Mr. DeLille of IDOT explained the MPO would need to evaluate why the goal was not met. If there was a trend that could be addressed, external funding such as HSIP funds could be used. Motion to forward the resolution to the Policy Committee adopting the State's goal was made by Mr. Heckmann; seconded by Mr. Gill; approved by voice vote.

b. Proposed FY2021-2025 STU Projects

Mr. Schwartz reported the Project Selection Committee (PSC) evaluated all the proposed projects and forwarded 7 projects to the TAC. 4 projects were new while 3 projects were carried over from the previous year. After reviewing the projects, it was asked if the City of DeKalb considered using ITEP funds for their shared-use path. Mr. Gill responded that the City is going to submit other projects for ITEP funding. A discussion occurred regarding the project scores particularly since one project was scored 17 and the others were all in the low 20s. During the discussion, it was reported that project, a box culvert replacement, needs to occur prior to a major project to improve the road. It was also noted the scores are out of a possible 36 points. Therefore, score of 17 and 20 are relatively not very different. Motion to forward the selected projects to the Policy Committee was made by Mr. Gill; seconded by Mr. Hiland; approved by voice vote.

5. Active Transportation Plan Yearly Project Update

Mr. Schwartz reported he intends to contact the Active Transportation Subcommittee this month to make sure they have no items for the yearly project update.

6. Closing Agenda

a. Staff and Project Updates

Mr. Schwartz reported staff continues to work on the evaluation of the 2019 traffic counts and expects to complete a report in early 2020. Mr. Gill reported the City of DeKalb should wrap up the Peace Road Corridor Study in late spring. Mr. Schwartz reported the DeKalb County projects on Plank Road and on Peace Road at IL Route 64 are shut down for the year with work in the spring to include traffic signals, lighting, and raised reflective pavement markers.

b. What's New with Our State and Federal Partners

Mr. DeLille reported the FL, FTA, and FHWA Marks have been sent out for 2020 budgeting. The budget template, UPWP draft, and other related items are due by April so a final version can be approved by the end of June. He also reported solicitation of projects for ITEP funding and SRTS funding will occur next year. Also, SPR funding to perform planning projects will be available again in 2020. It was reported in 2021, the State will collect pavement condition data on all collectors and arterials instead of just

those on the State system. Finally, he reported there are training courses available through NHI for anyone interested.

c. Additional Business

No additional business.

d. Adjourn

Motion to adjourn was made by Mr. Heckmann; seconded by Mr. Gill; approved by voice vote at 11:34 a.m.

Note: These minutes are not official until approved by the TAC at a subsequent meeting.