



**BYLAWS SUBCOMMITTEE
WEDNESDAY, FEBRUARY 19, 2020 – 2:00 P.M.
MEETING MINUTES**

ATTENDANCE

- Voting Membership (one vote per entity):
 - City of DeKalb: Brian Faivre
 - City of Sycamore: Brian Gregory (Chair)
 - DeKalb County: Gary Hanson
 - Town of Cortland: Not present
 - NIU: Not present
- Non-Voting Attendance:
 - DSATS staff: Nathan Schwartz

CALL TO ORDER

Chair Gregory called the meeting to order and established a quorum at 2:13 p.m.

1. Introductions

Attendance was taken and a quorum was verified.

2. Administrative Agenda

a. Approval of Agenda

Motion to approve the February 19, 2020 meeting agenda was made by Mr. Hanson; seconded by Mr. Gill; approved by voice vote.

b. Approval of Minutes

Motion to approve the November 6, 2019 meeting minutes was made by Mr. Hanson; seconded by Mr. Gill; approved by voice vote.

c. Public Comments

No one was in the audience and no one wished to speak.

3. Governance Agenda

a. DSATS Bylaws and IGA Discussion

The committee discussed the most recent changes to the Intergovernmental Agreement (IGA) which included updates to the implementation dates in Article VIII. Staff mentioned the signatures and titles on the last page will be verified and updated prior to disbursement to member agencies. Motion was made to approve the amended IGA and submit it for approval by the Policy Committee made by Mr. Hanson; seconded by Mr. Gill; approved by voice vote.

4. Closing Agenda

a. Additional Business

No additional business.

b. Adjourn

Motion to adjourn was made by Mr. Gill; seconded by Mr. Hanson; approved by voice vote at 2:19 p.m.

Note: These minutes are not official until approved by the Bylaws Subcommittee at a subsequent meeting.