



**TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, MAY 6, 2020 – 11:00 A.M.
MEETING MINUTES
HELD AS A VIRTUAL PUBLIC MEETING VIA ZOOM MEETINGS**

ATTENDANCE

- Voting Membership (one vote per entity):
 - Town of Cortland: not present
 - City of DeKalb: Zac Gill (Vice-chair)
 - City of Sycamore: Mark Bushnell (Chair)
 - DeKalb County: Derek Hiland
 - NIU: John Heckmann
 - NIU Student Association: not present
 - IDOT District 3: Ryan Lindenmier
 - VAC: not present
 - Kishwaukee College: not present
- Non-Voting Attendance:
 - Transit Committee Chair: Mark Bushnell
 - FHWA: John Donovan
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: not present
 - DSATS staff: Nathan Schwartz
 - Transit staff: not present
 - Taylor Municipal Airport: not present

CALL TO ORDER

Chair Bushnell called the meeting to order and established a quorum at 11:02 a.m.

1. Introductions

Mr. Schwartz of DSATS staff called the roll and established a quorum.

2. Administrative Agenda

a. Approval of Agenda

Motion to approve the May 6, 2020 meeting agenda was made by Mr. Hiland, seconded by Mr. Gill, and approved by voice vote.

b. Approval of Minutes

Motion to approve the February 5, 2020 meeting minutes was made by Mr. Gill, seconded by Mr. Heckmann, and approved by voice vote.

c. Public Comments

None.

3. Governance Agenda

- a. No agenda items.

4. Roadway Agenda

a. DSATS Transportation Improvement Program (TIP)

Mr. Schwartz reported DSATS typically approves a new TIP document each year. Federal requirements allow a TIP to be updated every two years instead of yearly. For State Fiscal Year (SFY) 2021, the SFY 2020-2024 TIP will be used and new projects added just as they are during the year.

Recently, TIP Modification 5 was processed by Administrative Action. This was the change of status for the Motel Road bridge project as it has been placed in Advanced Construction. John Donovan provided details on the process and explained a project that has received a federal authorization to advance, the State up fronts the money for the project and no federal funds are expended until the State converts the project to a federal funding source. This is a cash flow technique that allows the State to accelerate the start of projects.

TIP Modification 6 is the additional of several projects to the TIP. These projects were created late last year, but staff was waiting for IDOT's Multi Year Plan (MYP) to be released. Because of the COVID-19 pandemic, motor fuel tax revenues are lower than expected. This has impacted the funding of projects and therefore impacted the MYP. DSATS is moving ahead to get the new projects on our TIP prior to the MYP being released. TIP Modification 6 is going through a public review period and will be brought back in June for approval.

It was clarified the projects are being added to the current TIP (SFY 2020-2024) instead of starting a new TIP (SFY 2021-2025).

Mr. Lindenmer announced that IDOT has an additional project they would like added to the TIP in time for a July letting. The Committee agreed by consensus to add an additional TIP Modification and public review period for the new project.

b. 2021 Unified Planning Work Program (UPWP)

Mr. Schwartz explained the UPWP is similar to the DSATS budget. It explains where and on what projects the money is being spent. It provides information for the past fiscal year as well as the upcoming fiscal year. The UPWP includes a breakdown of the five program elements with five subsections for each element. While it is not as pretty as previous years, it is revised to be a little more readable than previous years. Mr. DeLille asked about several additions which were included this year as recommended by IDOT and the FHWA. The UPWP is approved each year.

c. 2045 Metropolitan Transportation Plan (MTP)

Mr. Schwartz provided background information on the MTP. It was previously called the Long Range Transportation Plan (LRTP) and has been updated every 5 years. Traditionally, DSATS hired a consultant to create a new document from scratch. For the 2045 Plan, DSATS modified the previous LRTP from 5 years ago to include updated information. The intent is to provide an updated Plan within the 5-year deadline of the last Plan. Moving forward, DSATS would start working on a new MTP to be completed in 2-3 years using the new 2020 Census data. DSATS staff determined it would be better to be on an off-cycle and use new census data instead of creating a Plan using old data. After the next Plan is completed, a new Plan would be completed every 5 years from that date, alternating using the 5-year American Community Survey (ACS) update and the decennial census. The MTP is planned to be posted to the DSATS website Friday

which would start the 45-day public comment period. The MTP will be brought before the TAC and approved at the Policy Committee meeting in June.

5. Active Transportation Agenda

No agenda items.

6. Closing Agenda

a. Staff and Project Updates

Mr. Schwartz reported on behalf of DeKalb County. Peace Road & Mercantile Road will be resurfaced starting in the next 2-3 weeks. The Motel Road bridge will be let in June, constructed in the fall, and open to traffic by Thanksgiving. Mr. Gill reported on behalf of the City of DeKalb. The City's maintenance program has been trimmed due to decreased gas tax revenues. Major projects moving forward include 7th Street from Lincoln Highway to Sycamore Road, Macom Drive from Peace Road west past the Target & 3-M access points, Normal Road north of NIU, Gurler Road between IL Route 23 and Peace Road which will include a 3-lane cross section plus a roundabout at Peace Road, an overlay of Peace Road from Gurler to the tollway, and a new roadway between Gurler Road and Keslinger Road on the east side of the planned development which will replace Crego Road. Mr. Bushnell reported on behalf of the City of Sycamore. The City's street project has been decreased by \$700,000 due to expected decreased sales tax revenues as a result of the COVID-19 pandemic. The MFT projects are out to bid right now. Mr. Lindenmier reported on behalf of IDOT. The Electric Park Drive project on the April letting was advertised as a Small Business Initiative contract. Because there were federal funds involved, the project will be re-let in June using State funds only. The project is still intended to be completed this construction season. Mr. Bushnell stated he received notice of the Rebuild Illinois bond proceeds being deposited soon into local accounts. Mr. Gill indicated he also received that notice. Mr. Lindenmier reported the Multi Year Program has been delayed due to the decreased motor fuel tax revenues caused by the COVID-19 pandemic.

b. What's New with Our State and Federal Partners

Mr. Donovan and Mr. DeLille stated they have no additional comments beyond what was already discussed.

c. Additional Business

No additional business.

d. Adjourn

Motion to adjourn was made by Mr. Gill, seconded by Mr. Heckmann, and approved by voice vote at 11:55 a.m.

Note: These minutes are not official until approved by the TAC at a subsequent meeting.