



**TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, JUNE 3, 2020 – 11:00 AM.
MEETING MINUTES
HELD AS A VIRTUAL PUBLIC MEETING VIA ZOOM MEETINGS**

ATTENDANCE

- Voting Membership (one vote per entity):
 - Town of Cortland: not present
 - City of DeKalb: Zac Gill (Vice-chair)
 - City of Sycamore: Mark Bushnell (Chair)
 - DeKalb County: Derek Hiland
 - NIU: John Heckmann
 - NIU Student Association: not present
 - IDOT District 3: Ryan Lindenmier
 - VAC: Mike Neuenkirchen
 - Kishwaukee College: not present
- Non-Voting Attendance:
 - Transit Committee Chair: Mark Bushnell
 - FHWA: John Donovan
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: not present
 - DSATS staff: Nathan Schwartz
 - Transit staff: not present
 - Taylor Municipal Airport: not present

CALL TO ORDER

Chair Bushnell called the meeting to order at 11:08 AM.

1. Introductions

Mr. Schwartz of DSATS staff called the roll and established a quorum.

2. Administrative Agenda

a. Approval of Agenda

Motion to approve the June 3, 2020 meeting agenda was made by Mr. Heckmann, seconded by Mr. Gill, and approved by voice vote.

b. Approval of Minutes

Motion to approve the May 6, 2020 meeting minutes was made by Mr. Gill, seconded by Mr. Heckmann, and approved by voice vote.

c. Public Comments

None.

3. Governance Agenda

- a. No agenda items.

4. Roadway Agenda

a. SFY 2020-2024 Transportation TIP Modifications (Action)

Mr. Schwartz reported DSATS has two TIP modifications to act upon today. Modification 6 includes the new projects expected to be included in the State's Multi-Year Program when it is released. As a reminder, all new projects to the TIP need to be processed as a TIP amendment. Modification 7 contains a new project on Route 23 which includes crack routing & sealing in DeKalb and Sycamore. Also on Modification 7 is a funding change for the Electric Park Drive project in Sycamore. That project is being changed from federal funding to 100% state funding. Because the funding change is greater than 50%, the modification is processed as a TIP amendment. The public comment period for both TIP Modifications ran from Monday, May 11 through Monday May 26 with no comments being submitted. On May 26, a public hearing was held. After 15 minutes, the public hearing was closed with no comments being submitted. A motion to forward TIP Modifications 6 & 7 to the Policy Committee with a positive recommendation was made by Mr. Gill and seconded by Mr. Heckmann. The motion was approved by voice vote.

b. 2021 Unified Planning Work Program (UPWP) (Action)

Mr. Schwartz explained the UPWP is similar to the DSATS budget. It explains where and on what projects the money is being spent. It provides information for the past fiscal year as well as the upcoming fiscal year. The UPWP includes a breakdown of the five program elements with five subsections for each element. While it is not as pretty as previous years, it is revised to be a little more readable than previous years. The UPWP is approved each year. A motion to forward the UPWP to the Policy Committee with a positive recommendation was made by Mr. Heckmann and seconded by Mr. Gill. The motion was approved by voice vote.

c. 2045 Metropolitan Transportation Plan (MTP) Public Hearing

Mr. Schwartz provided background information on the 2045 MTP. It was previously called the Long Range Transportation Plan (LRTP) and has been updated every 5 years. DSATS modified the previous LRTP from 5 years ago to include updated information. The intent is to provide an updated Plan within the 5-year deadline of the last Plan. Moving forward, DSATS would start working on a new MTP to be completed in 2-3 years using the new 2020 Census data. DSATS staff determined it would be better to be on an off-cycle and use new census data instead of creating a Plan using old data. After the next Plan is completed, a new Plan would be completed every 5 years from that date, alternating using the 5-year American Community Survey (ACS) update and the decennial census. The MTP is currently in a public comment period which began on Monday, May 11 and will end on Wednesday, June 24. One set of comments have been received which were submitted by our MPO Manager. The public hearing is scheduled to be held during today's meeting of the TAC.

Chair Bushnell opened the public hearing for the 2045 MTP at 11:22 AM. After calling for any comments and receiving none, he closed the public hearing at 11:22 ½ AM.

d. 2045 Metropolitan Transportation Plan (MTP) (Action)

The background information on the 2045 MTP was covered in the previous agenda item. A motion to forward the 2045 MTP incorporating all changes based on comments received to date to the Policy Committee with a positive recommendation was made by Mr. Gill and seconded by Mr. Hiland. The motion was approved by voice vote.

e. 2020 Metropolitan Transportation Planning Process Self-Certification (Action)

At the beginning of this agenda item, Chair Bushnell had to leave the meeting and Vice-Chair Gill took over as his replacement.

Mr. Schwartz presented the 2020 DSATS Self-Certification. This yearly document certifies the conduct of the planning and programming process in the MPO complies with the applicable federal codes and regulations. A motion to forward the 2020 DSATS Self-Certification to the Policy Committee with a positive recommendation was made by Mr. Hiland and seconded by Mr. Heckmann. The motion was approved by voice vote.

5. Active Transportation Agenda

No agenda items.

6. Closing Agenda

a. Staff and Project Updates

Mr. Schwartz reported DSATS staff has no additional items. Mr. Schwartz reported on behalf of DeKalb County that the Peace Road & Mercantile Road resurfacing project started this week and should be completed this month prior to the Meijer store grand opening. Vice-Chair Gill reported the Peace Road Corridor Study continues to advance. The next project reported on was the Phase I & II design work for the intersection work at Fairview Drive and Peace Road. That work will be a part of the 2021 STU-funded project which includes an overlay of Peace Road. He continued with the Gurler Road improvements on the south side of DeKalb. The road will be widened to 3 lanes and there should be late-June start on the Peace Road / Gurler Road intersection. That work will include the construction of a roundabout during a 3-week road closure. Ventus, on the south side of Gurler Road, will be breaking ground later this summer on a new data center

b. What's New with Our State and Federal Partners

Mr. Donovan stated they have no additional comments.

c. Additional Business

Vice-Chair Gill announced he has accepted an offer from the City of DeKalb to be directly employed by the City as City Engineer beginning July 1, 2020.

d. Adjourn

Motion to adjourn was made by Mr. Hiland, seconded by Mr. Heckmann, and approved by voice vote at 11:34 a.m.

Note: These minutes are not official until approved by the TAC at a subsequent meeting.