



## **DSATS Transportation Advisory Committee Meeting Minutes Wednesday, December 2, 2020 11:00 A.M.**

*\*Held as a Virtual Public Meeting via Zoom Meetings*

**Call to Order:** Chair Bushnell called the meeting to order at 11:04 AM.

### **1. Roll Call**

- Voting Membership (one vote per entity):
  - Town of Cortland: Brandy Williams
  - City of DeKalb: Zac Gill (Vice-chair)
  - City of Sycamore: Mark Bushnell (Chair)
  - DeKalb County: Derek Hiland
  - NIU: John Heckmann
  - IDOT District 3: not present
- Non-Voting Attendance:
  - FHWA: John Donovan
  - IDOT Planning & Programming: Doug DeLille
  - IDOT Local Roads: not present
  - Transit staff: not present
  - VAC: Max Sinclair
  - DSATS staff: Nathan Schwartz, Brandon Geber

### **2. Administrative Agenda**

#### **a. Approval of Agenda (Action)**

Motion to approve the December 2, 2020 meeting agenda was made by Mr. Hiland; seconded by Mr. Heckmann; and approved by voice vote.

#### **b. Approval of Minutes (Action)**

Motion to approve the October 7, 2020 meeting minutes was made by Mr. Heckmann; seconded by Mr. Gill; and approved by voice vote.

#### **c. Public Comments**

None.

### 3. Governance Agenda

#### a. 2021 Committee Meeting Schedule (Action)

Chair Bushnell presented the proposed 2021 TAC meeting schedule for recommendation to Policy Committee. Motion to recommend the proposed 2021 TAC meeting schedule made by Ms. Williams; seconded by Mr. Gill; approved by voice vote.

### 4. Roadway Agenda

#### a. MPO PM1 Safety Performance Measures (Action)

Mr. Schwartz reported that Federal Highway Administration requires the Safety Performance Measure to be renewed annually. The State of Illinois has set its annual reduction goal at 2% for the number of serious injury and fatal crashes. DSATS must either adopt the State's goal (as in previous years) or create and adopt its own. Given the relatively few numbers of crashes within the MPA compared to the State, DSATS staff recommended the committee adopt the State's targets. Mr. Schwartz also proposed adding language defining the target within the recommendation. Motion to recommend the adoption of the State PM1 Safety Performance Measures as presented was made by Mr. Hiland; seconded by Mr. Gill; approved by voice vote.

#### b. MPO PM2 Asset Management Measures (Action)

Mr. Schwartz presented that Federal Highway Administration allows states to adjust their four-year Asset Management targets after the two-year targets are complete. The State of Illinois has chosen to update most of their four-year Asset Management targets. DSATS must either adopt the State's updated targets (as in previous years) or create and adopt its own. Mr. Schwartz provided a breakout of lane miles by jurisdiction, and detailed that only a small section of IL 38 in DeKalb and a now-repaired section of IL 23 in Sycamore were the only sections listed under poor condition. Given the relatively few number of NHS lane miles within the MPA under local control, DSATS staff recommended the committee adopt the state's targets. Motion to recommend the adoption of the State PM2 Asset Management Measures as presented made by Mr. Hiland; seconded by Mr. Heckmann.

Mr. DeLille asked if DSATS was going to do a separate resolution for PM3, as they are often tied to PM2. Mr. Geber clarified that IDOT only updated their performance targets for the PM2 performance measures and that the PM3 targets approved in 2018 were still active. Mr. Schwartz asked if they need to pass resolution if the targets have not been updated. Mr. DeLille responded that every four years would be appropriate without any updates. Motion approved by voice vote.

#### c. Proposed FY2022-2026 STU Projects (Action)

Mr. Schwartz reported that the Project Selection Committee recently met to recommend projects using STU funds for inclusion in the FY2022-2026 Transportation Improvement Plan. A detailed overview was provided for each project along with a general overview of the STU budget for the proposed years. Mr. Schwartz also explained the planning year discrepancies between IDOT's four-year STIP and DSATS five-year tip. Motion to recommend the proposed FY2022-2026 STU Projects made by Mr. Hiland; seconded by Mr. Heckman; motion approved by voice vote.

Mr. Bushnell thanked the local partners within the committee for their flexibility in scheduling projects.

**d. 2020 Traffic Counts**

Mr. Geber reported on progress made regarding the 2020 Traffic Count program. All 38 planned intersection studies are expected to be finished within 2 weeks of this meeting and data is ready to be processed and distributed once DSATS receives their executed planning agreement from IDOT.

**5. Active Transportation Agenda**

**a. Active Transportation Plan Yearly Project Update**

Mr. Schwartz reported that staff contacted member organizations for any completed projects in 2020. DSATS did not receive any comments. He added there are multiple projects expected to occur in 2021. Mr. Bushnell requested DSATS send a formal update request to members of the active transportation committee.

**6. Closing Agenda**

**a. Staff and Project Updates**

Mr. Schwartz introduced Brandon Geber, the new full-time DSATS employee. Mr. Geber provided a brief introduction of himself to the committee.

**b. What's New with Our State and Federal Partners**

Nothing new to report.

**c. Additional Business**

No additional business.

**d. Adjourn**

A motion to adjourn was made by Mr. Gill; seconded by Ms. Williams; meeting adjourned at 10:30 AM.

Note: These minutes are not official until approved by the Transportation Advisory Committee at a subsequent meeting.