



Special Joint TOC & TAC

Date: Wednesday, August 4th, 2021
Time: 11:00am
Location: DeKalb County Highway Department, 1826 Barber Greene Road, DeKalb, IL 60115
Attendance:

TOC Voting Members

City of DeKalb: Bryan Faivre, Marcus Cox
 City of Sycamore: Mark Bushnell (C)
 DeKalb County: Kathy Ostdick (VC)
 NIU: John Heckmann
 NIU Student Assoc.: Rene Fuqua
 Kishwaukee College: Not Present

TOC Non-Voting Attendance

Town of Cortland: Brandy Williams
 VAC: Tracy Smith
 IDOT OP&P: Doug DeLille
 DeKalb Transit: Sabrina Kuykendall Kvasnicka
 DSATS Staff: Nathan Schwartz, Brandon Geber

TAC Voting Members

City of DeKalb: Zac Gill (VC), Bryan Faivre
 City of Sycamore: Mark Bushnell (C)
 Town of Cortland: Brandy Williams
 DeKalb County: Nathan Schwartz
 NIU: John Heckmann
 IDOT District 3: Nick Spence, Ryan Lindenmier

TAC Non-Voting Attendance

DeKalb Transit: Marcus Cox, Sabrina Kuykendall Kvasnicka
 VAC: Tracy Smith
 IDOT OP&P: Doug DeLille
 DSATS Staff: Brandon Geber

Meeting Minutes

Call to Order: Chair Bushnell called the meeting to order at 11:00am.

1. Roll Call
2. Approval of Agenda (Action)

Motion to approve the August 4, 2021 TOC meeting agenda made by Ms. Ostdick; seconded by Mr. Heckmann; Motion approved unanimously.

Motion to approve the August 4, 2021 TAC meeting agenda made by Mr. Gill; seconded by Ms. Williams; Motion approved unanimously.

3. Approval of Minutes (Action)

Motion to approve the July 7, 2021 TOC meeting minutes made by Mr. Heckmann, seconded by Mr. Cox; Motion approved unanimously.

Motion to approve the May 5, 2021 Joint TOC-TAC meeting minutes made by Mr. Schwartz, seconded by Ms. Williams; Motion approved unanimously.

4. Public Comments

No public comments.

5. New Business

a. Discussion on Transit Facility Architecture & Engineering Contract Revision

Mr. Cox reported that due to additional locations being considered for the siting of a new transit facility, a revision to the original engineering contract is coming before DeKalb City Council on Monday, August 23rd. An enhanced site selection process has been separated from the original contract and will be performed prior to entering into the full scope of the original contract. After approximately three potential sites have been identified and studied, DeKalb City Council will again give input and approval on the preferred site and the contract will proceed.

Mr. Schwartz asked if the Dresser Road site was still an option and Mr. Cox responded it was. Mr. Cox added that funding was available for this added contract portion and staff is still pursuing other grants for facility construction.

Ms. Fuqua asked if other potential sites were comparable to the Dresser Road site. Mr. Cox responded staff provided preferred site attributes to the consultant and intend to find sites of similar size and accessibility. Mr. Gill added the consultant could also respond with no other suitable locations.

Mr. Geber asked how Title VI considerations are being implemented within the process. Mr. Cox responded that in accordance with FTA requirements, Title VI will be an important part of the process and made a part of the discussion with City Council.

b. Rural/On-Demand Service Updates

Mr. Smith reported VAC is still experiencing a slight increase in rides but is now receiving cancellation calls due to increasing COVID numbers. VAC is also coordinating with Kishwaukee College on service for the school year.

c. SFY 2022-2026 TIP Modification #2022-4 (Action)

Mr. Geber presented on the proposed amendments covered in modification #2022-4 to the SFY 2022-2026 Transportation Improvement Program, including changes necessitated by the release of IDOT's 2022-2027 Proposed Highway Improvement Program, a new project for DeKalb County, and a new project and concurrent project scope change for City of DeKalb. Committee members discussed specific project details and staff expanded on details when needed.

Motion to recommend TIP Modification #2022-4 for adoption by TAC made by Mr. Heckmann, seconded by Mr. Gill; Motion approved unanimously.

Mr. Heckmann commented the presentation style of the items was very helpful.

Motion to recommend TIP Modification #2022-4 for adoption by TOC made by Mr. Heckmann, seconded by Ms. Fuqua; Motion approved unanimously.

d. Transit Asset Management (TAM) Performance Measure Targets (Action)

Mr. Geber presented on fiscal year 2022 TAM targets included in IDOT's Group TAM Plan for Participating Tier II Agencies. Since the MPO programs FTA section 5307 urbanized funding within the TIP, it is expected to adopt regional TAM performance targets to be used in the project planning and prioritization process. As City of DeKalb Public Transit is the only urbanized public transit provider in the MPA and participates in the statewide plan, staff recommends the adoption of the statewide targets. Mr. Cox also provided detail as to the composition of City of DeKalb transit assets and how useful life is determined.

Chair Bushnell asked if there were any repercussions for not meeting a specific target. Mr. Cox responded no repercussions are known at this point, but targets should influence FTA's decision-making process. Mr. Geber added these targets are essentially goals for the MPO to use in the decision-making process.

The Statewide FY 2022 TAM performance targets are presented to the committees for potential recommendation to the Policy Committee for MPO adoption.

Motion to recommend the Statewide FY 2022 TAM Targets for adoption by TOC made by Ms. Ostdick, seconded by Mr. Cox; Motion approved unanimously.

Motion to recommend the Statewide FY 2022 TAM Targets for adoption by TAC made by Ms. Williams, seconded by Mr. Gill; Motion approved unanimously.

6. Other Business

a. Staff and Project Updates

Mr. Schwartz presented Administrative Actions for TIP projects performed by staff that have occurred since the last committee meeting.

Mr. Lindenmier asked what the criteria was for determining if an administrative action or amendment needs to be performed. Mr. Schwartz and Mr. Geber described the criteria and presented on how to find the criteria language on the website.

Mr. Schwartz reported staff will soon be releasing a solicitation for potential STU-funded projects as IDOT District 3 has requested an expedited timeline.

Mr. Geber provided an update on the status of the Street View Imagery Pilot Program performed by staff and presented examples of work performed and potential benefits.

Mr. Schwartz reported on the progress of statewide pavement condition studies and presented on a potential project for local agencies to perform a study of local roads.

Mr. Gill asked if there was a list of roadways currently being studied to exclude from their proposals. Mr. Schwartz responded staff will provide a list of roadways and mileages for their consideration.

Chair Bushnell asked if the MPO would be interested in coordinating a project encompassing local roads if multiple agencies participated. Mr. Schwartz responded the MPO would be willing to coordinate the project and is currently in contact with IDOT regarding their current consultant.

Mr. Schwartz reported staff is currently coordinating with FHWA on the creation of the MPO Obligated Projects List for 2021.

Staff is continuing to coordinate with local agencies on performing bicycle and pedestrian counts on local pathways and recently wrapped up counting along the Peace Road Path. A schedule is currently being coordinated for counts around the NIU campus once in session.

Mr. Schwartz reported IL 64 between Glidden Road and Five Points Road will be closed starting August 16 as IDOT is replacing a small structure. A formal detour will be implemented and is expected to last five to ten days. For DeKalb County, South First Street from the DeKalb city limits to south of Perry Road will soon receive paved safety shoulders and will be resurfaced after. A rejuvenator program will also begin on Peace Road from Bethany Road to IL 64 to extend the life of the pavement and will also be performed in various locations in Sycamore.

Chair Bushnell reported the City of Sycamore MFT program is underway and schools reopen on August 18th. The city is also having an issue with truck traffic through town and is in contact with the Illinois State Police for enforcement.

Mr. Gill reported the final lift of resurfacing will soon begin along First Street.

Ms. Williams reported Town of Cortland just wrapped up their annual maintenance program on several roads and subdivisions north of town.

b. What's New with our State and Federal Partners

Mr. DeLille reported the Safe Routes to School program will soon be accepting applications for the 2021 program year.

Mr. Gill asked if program funds can be used to install supplemental safety structures. Mr. DeLille responded he was not certain but the application materials should contain all project specifics.

c. Additional Business

7. Adjourn

A motion to adjourn the TOC was made by Mr. Heckmann, seconded by Ms. Ostdick; Motion approved unanimously.

A motion to adjourn the TAC was made by Mr. Gill, seconded by Ms. Williams; Motion approved unanimously.

Meeting adjourned at 11:52am.

Note: These minutes are not official until approved by the Transit Operations Committee and the Transportation Advisory Committee at a subsequent meeting.