



ACTIVE TRANSPORTATION SUBCOMMITTEE MEETING

TUESDAY, 7 MAY 2019 – 10:30 A.M.

MEETING # **ATS0519**

ATTENDANCE

- Voting Membership:
 - City of DeKalb (1 vote): not present
 - City of Sycamore (1 vote): **Mark Bushnell**
 - DeKalb County (1 vote): **Lisa Gonzalez**
 - NIU (1 vote): **John Heckmann**
 - NIU SA (1 vote): not present
 - DeKalb Park District (1 vote): **Amy Doll** (Chair)
 - Sycamore Park District (1 vote): not present
 - DeKalb School District (1 vote): not present
 - Sycamore School District (1 vote): not present
 - VAC (1 vote): **Max Sinclair**
 - LHDC: Active Transportation (1 vote): **Joel Maurer** (Vice-Chair)
- Non-Voting Attendance:
 - Town of Cortland: not present
 - FHWA: not present
 - DSATS staff: Brian Dickson
 - Transit staff: not present
 - Others Present: none.

(**BOLD** indicates voting member)

CALL TO ORDER

Chair Doll called the meeting to order and established a quorum at 10:30 a.m.

1. Introductions

Introduction of members present was made.

2. Administrative Agenda

a. Approval of Agenda

Motion #ATS0519-01: Motion to approve the May 7, 2019 meeting agenda made by Mr. Bushnell; 2nd by Mr. Heckmann and approved by voice vote.

b. Approval of Minutes

Motion #ATS0519-02: Motion to approve the April 16, 2019 meeting minutes by Ms. Gonzalez; 2nd by Vice-Chair Maurer and approved by voice vote.

c. Public Comment

No public comments.

3. Active Transportation Agenda

a. Review of Updated Plan

Mr. Dickson provided an overview of the final revisions to the Active Transportation Plan. Mr. Dickson noted Mr. Maurer provided costs for most of the projects and Mr. Schwartz will provide costs for the remaining projects. Ms. Doll provided excerpts from the recently completed DeKalb Park District Strategic Plan which have been inserted into the document.

Mr. Dickson noted the focus of the plan is to ensure the existing trails are connected together into an overall system throughout the region. The other focus is to ensure the continued maintenance of the current trail system.

Members then reviewed information on the existing facilities to verify if the identified owners and maintainers of the facilities are correct.

b. Public Outreach

Mr. Dickson said open houses will be held at the Ride of Silence registration on May 15, prior to the DeKalb Park District Board Meeting on May 16, during the Urban Challenge registration on May 18, and prior to the Sycamore Park District Board Meeting on May 28.

Mr. Heckmann asked if there was a way to capture what projects the public feels are the highest priority projects. Members came to a consensus to have sticky dots available which members of the public could place next to identified projects they feel are the most important to complete.

c. Next Meeting

Consensus of the members was to have staff compile a summary of the comments received at the open houses. Staff should also provide a suggested response to those comments. Staff would then send this out to members for review and comment. Members felt another meeting would not be required prior to review by the TAC and approval by the PC.

Member consensus was to hold a meeting in October or November to review projects completed during the summer and look at potential projects for the next year.

4. Closing Agenda

a. Additional Business

No additional comments

b. Adjourn

Motion #ATS0519-03: Motion to adjourn at 11:19 a.m. made by Mr. Bushnell; 2nd by Ms. Gonzalez and approved by voice vote.

Submitted By: Brian Dickson

Note: These minutes are not official until approved by the Active Transportation Subcommittee at a subsequent meeting. Once approved, the final minutes will be uploaded to website.