



**TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**  
**WEDNESDAY, 6 MARCH 2019 – 11:00 A.M.**  
**MEETING # TAC0319**

**ATTENDANCE**

- Voting Membership:
  - City of DeKalb: **Zac Gill**, Bryan Faivre
  - City of Sycamore: **Mark Bushnell**
  - DeKalb County: **Derek Hiland**
  - Town of Cortland: **Brandy Williams**
  - IDOT District 3: **Tom Magolan**
  - NIU: **John Heckmann**
  - NIU Student Association: not present
  - VAC: **Ellen Rogers**
  - Kishwaukee College: not present
- Non-Voting Attendance:
  - Transit Committee Chair: not present
  - Taylor Municipal Airport: not present
  - FHWA: John Donovan, JD Stevenson, Jon-Paul Kohler
  - IDOT Planning & Programming: Doug DeLille, Tom Kelso
  - IDOT Local Roads: not present
  - DSATS staff: Brian Dickson, Nathan Schwartz
  - Transit staff: not present
  - Others Present: Joel Maurer, Dave Lowry (Chastain & Associates)

(**BOLD** indicates voting member)

**CALL TO ORDER**

Chair Bushnell called the meeting to order and established a quorum at 11:00 a.m.

**1. Introductions**

Introduction of members present was made.

**2. Approval of Agenda**

**Motion #TAC0319-01:** Motion to approve the March 6, 2019 meeting agenda was made by Mr. Gill; 2<sup>nd</sup> by Mr. Hiland and approved by voice vote.

### **3. Approval of Minutes**

**Motion #TAC0319-02:** Motion to approve the January 2, 2019 meeting minutes by Mr. Gill; 2<sup>nd</sup> by Mr. Heckmann and approved by voice vote.

### **4. Public Comment**

No Public Comment

### **5. DSATS SFY2019-2023 TIP Revision 5**

Mr. Schwartz informed members that staff took action to put DSATS Project 2021-H-243, the installation of a 4-foot wide HMA safety shoulder and turn lane, into advanced construction status. Changes in Advanced Construction (AC) status can be processed by staff with no further approval required by the DSATS committees. This agenda item is to inform members of the action taken.

### **6. DSATS SFY2020-2024 TIP Update**

Mr. Schwartz said members are being provided with a list of projects on the current TIP (SFY2019-2023) and projects identified in the DSATS 2040 Long Range Transportation Plan (LRTP). All projects listed include amendments and administrative actions to the current TIP, as well as updates to the 2040 LRTP provided by members last year.

Mr. Schwartz asked members to review the list of projects and update the list for their organization, as needed. Focus should be made on reviewing the fiscal year of the projects, providing IDOT section numbers, and reviewing and updating project costs as needed. Mr. Schwartz requested members submit any changes to staff by March 22, 2019. It was noted that for partner projects, the lead agency of the project should provide the updated information to staff.

### **7. 2020 Census**

Mr. Dickson informed members as part of the 2020 Census, the US Census has requested DSATS take the lead in reviewing current census tracts, block-groups, and other specialized boundary areas. This is part of a program developed by the US Census, called the Participant Statistical Areas Program (PSAP). This program enables invited participants to review and update selected statistical area boundaries for 2020 Census data tabulation following U.S. Census Bureau guidelines and criteria. Mr. Dickson provided members with a handout that provides more information on the PSAP as well as showing maps of DeKalb County identifying current census boundaries. Members were asked to provide Mr. Dickson with the contact information for persons at each member organization who can help review and update the statistical boundaries in their area. Members should provide this information by March 13, 2019.

### **8. ITS Architecture**

Mr. Schwartz told members that IDOT recently hired a consultant (Parsons) to update the state Intelligent Transportation Systems (ITS) architecture. The ITS architecture identifies all the ITS

projects, systems, stakeholders, and other information which is part of the ITS architecture in all MPO regions of the state.

Mr. Dickson said the FHWA has developed software that allows each MPO to develop and maintain the list of all the ITS systems in the region. This information includes a list of ITS projects, the stakeholders involved in managing each project, and other information about each ITS project. Mr. Schwartz asked members to identify persons within their organizations who can assist staff in updating information for each member organization. Staff looks to also include other stakeholders in the region involved in managing ITS systems. Staff said there was no set timeline on the completion of this update, but noted this information will be provided in the next LRTP update.

#### **9. DSATS 2019 FHWA Planning Review**

Mr. Schwartz told members that FHWA, IDOT, and DSATS staff will be meeting on March 6-7, 2019 to review the various operations, policies, and planning projects for DSATS. This review and analysis provided by the FHWA will be used to improved the DSATS program moving forward.

#### **10. 2019 Pavement Conditions Study**

Mr. Schwartz said each year DSATS and member organization staff perform traffic counts in the region. Additionally, DSATS does periodic surveys of roadway conditions on collector and arterial roadways in the DSATS region. The last survey was conducted in 2013. Staff is looking to conduct another roadway survey in 2019. Mr. Gill said the City of DeKalb will be performing this study on DeKalb local roadways this year. Mr. Schwartz said it would be beneficial if the same consultant does both studies, but the selection of a consultant must follow the County bidding process.

#### **11. Active Transportation Plan Update**

Mr. Schwartz said staff is nearing completion of the DSATS Active Transportation Plan (ATP) update. The plan maps are 95% done and staff is currently updating the plan itself. Staff is looking to complete the ATP update by June. A timeline for the completion of the plan is provided in the DSATS Active Transportation Subcommittee February 2019 minutes.

#### **12. Staff and Project Updates**

Bus Shelters: Bus shelter materials have been received by the contractor and the shelters are currently being assembled. The shelters should be installed once the weather warms.

DeKalb County is currently going through Qualifications Based Selection (QBS) for the Motel Road bridge project.

The Peace Road / IL-64 intersection safety project is nearing approval by IDOT. The Plank Road safety shoulder and overlay safety project has already been approved. Both projects are scheduled for 2019 construction.

City of Sycamore crews are currently performing leak detection and televising sanitary and storm sewers.

The City of DeKalb Public Works Department is preparing a 5-year capital improvement plan. The City has requested proposals for a Pace Road Corridor Study. The First Street bridge replacement project is moving forward.

### ***13. What's new with our State and Federal Partners***

Mr. Magolan said Omer Osman has been named as the new IDOT Secretary of Transportation. Mr. Osman has worked at IDOT for several years. Mr. Magolan said the new IDOT multi-year targets came out last week.

Mr. DeLille said staff is working to get the new SFY2020 contracts with the Illinois MPOs out by June 2019. GATA forms are currently in the process of being updated. A new Internal Questionnaire is being developed for the MPO grants, which all MPOs will have to complete. The Questionnaire is expected to be distributed in April.

A new round of Statewide Planning & Research Program (SPR) grant applications is likely to be issued in 2019.

IDOT is working on developing a Marine Transportation System Study and an Aviation Transportation System Study.

### ***14. Additional Business***

Mr. Schwartz said the next TAC meeting will be held April 3, 2019.

### ***15. Adjourn***

**Motion #TAC0319-03:** Motion to adjourn at 11:56 a.m. made by Ms. Rogers; 2<sup>nd</sup> by Mr. Gill and approved by voice vote.

Submitted By: Brian Dickson

Approved: 5/1/2019