



TECHNICAL ADVISORY COMMITTEE MEETING

WEDNESDAY, 5 JUNE 2019 – 11:00 A.M.

MEETING # **TAC0619**

ATTENDANCE

- Voting Membership:
 - City of DeKalb: **Zac Gill**
 - City of Sycamore: **Mark Bushnell** (Chair)
 - DeKalb County: **Derek Hiland**
 - Town of Cortland: **Brandy Williams**
 - IDOT District 3: not present
 - NIU: **John Heckmann** (Vice-Chair)
 - NIU Student Association: not present
 - VAC: **Max Sinclair**
 - Kishwaukee College: not present
- Non-Voting Attendance:
 - Transit Committee Chair: not present
 - Taylor Municipal Airport: not present
 - FHWA: not present
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: Steve Chery, Nicholas Spence
 - DSATS staff: Brian Dickson
 - Transit staff: Marcus Cox
 - Others Present: Steve Frerichs (Chastain & Associates)

(**BOLD** indicates voting member)

CALL TO ORDER

Chair Bushnell called the meeting to order and established a quorum at 11:00 a.m.

1. Introductions

Introduction of members present was made.

2. Administrative Agenda

a. Approval of Agenda

Motion #TAC0619-01: Motion to approve the June 5, 2019 meeting agenda was made by Mr. Gill; 2nd by Mr. Hiland and approved by voice vote.

b. Approval of Minutes

Mr. DeLille said his name was spelled “DeLillie” and should be spelled “DeLille”.

Motion #TAC0619-02: Motion to approve the May 1, 2019 meeting minutes with identified corrections was made by Mr. Gill; 2nd by Vice-Chair Heckmann and approved by voice vote.

c. Public Comment

None

3. Governance Agenda

a. DSATS Public Hearings

Open Public Hearing on DSATS SFY20-24 TIP at 11:03 a.m.

There were no public comments received at the Public Hearing. Mr. Dickson said one email comment was received from Mr. Paul LaLonde concerning the Transit Transportation Improvement Program (TIP) item for expanded marketing. Mr. LaLonde said the VAC logo is an important part of VAC’s identity in the community and he is concerned with the VAC logo being removed from buses as part of a marketing campaign. Mr. Cox said the City of DeKalb realizes the importance of both the VAC and the Huskie logos and no actions will be taken without input by VAC, NIU, and Transdev.

Close Public Hearing on DSATS SFY20-24 TIP at 11:04 a.m.

Open Public Hearing on DSATS SFY20 Unified Planning Work Program (UPWP) at 11:04 a.m.

No public comments were received at the Public Hearing or during the public comment period.

Close Public Hearing on DSATS SFY20 UPWP at 11:05 a.m.

Open Public Hearing on DSATS 2019 Active Transportation Plan (ATP) at 11:05 a.m.

No public comments were received at the Public Hearing or during the public comment period. Mr. Dickson provided brief highlights of the comments received, including safety concerns and completion of trail connections. These comments and staff responses are available in the Public Comments section of the 2019 Active Transportation Plan.

Close Public Hearing on DSATS 2019 ATP at 11:06 a.m.

b. DSATS Self-Certification

Mr. Dickson said federal regulations require all Metropolitan Planning Organizations (MPO) to adopt a Self-Certification Resolution stating the MPO complies with all federal regulations relating to the operations of the MPO. The self-certification must be done each time a new TIP is approved.

TAC members requested the self-certification document provided by staff include bullet points for each identified item, stating how DSATS is complying, when presenting the self-certification to the Policy Committee (PC).

Motion #TAC0619-03: Motion to recommend the Policy Committee approve the DSATS Self-Certification was made by Mr. Hiland; 2nd by Mr. Gill and approved by voice vote.

4. Roadway Agenda

a. DSATS SFY20-24 TIP

Mr. Dickson provided a brief overview of the SFY20-24 TIP. Mr. Dickson noted the one public comment received as identified in the Public Hearing.

Motion #TAC0619-04: Motion to recommend the Policy Committee approve the DSATS SFY20-24 TIP was made by Mr. Hiland; 2nd by Vice-Chair Heckmann and approved by voice vote.

b. DSATS SFY20 UPWP

Motion #TAC0619-05: Motion to recommend the Policy Committee approve the DSATS SFY20 UPWP was made by Mr. Gill; 2nd by Mr. Hiland and approved by voice vote.

c. DSATS SFY19-23 TIP Revision 10

Mr. Dickson said the project to add right-turn lanes on Peace Road at Freed Road & at Brickville Road has been placed in advanced construction (AC) status by the Illinois Department of Transportation (IDOT). Changes from AC to Active status are performed by staff with notification of the DSATS committees afterwards. No further action is required.

5. Active Transportation Agenda

a. Active Transportation Plan Update

Mr. Dickson provided members with an overview of the final Active Transportation Plan (ATP). All comments received and staff responses have been added to the ATP document as part of the final approval.

Mr. Dickson said Mr. Gary Hanson submitted the only written comments at any open house. Some of the issues Mr. Hanson identified, included the need to extend the Dresser Road Trail all the way to Annie Glidden Road. Mr. Hanson also said the completion of the sidewalks along IL-23 should be a planned project rather than a potential project. Mr. Dickson stated Sycamore and the County are working together to complete one section of IL-23 which would provide full sidewalk coverage from 4th Street to Peace Road on at least one side of the road or the other. Mr. Dickson said the public comments identified during the Public Hearing and member organization comments have been included in the document.

Chair Bushnell said the document is much improved over previous versions. He also said the Active Transportation Subcommittee had discussed ranking all of the projects. With each member organization having their own priorities, however, the subcommittee preferred to identify projects by their status of programmed, planned, or potential.

Motion #TAC0619-06: Motion to recommend the Policy Committee approve the DSATS 2019 Active Transportation Plan by Vice-Chair Heckmann; 2nd by Mr. Sinclair and approved by voice vote.

6. Closing Agenda

a. Staff and Project Updates

DSATS Staff:

- Most of May was spent hosting open houses for the ATP and including those comments and staff responses in the document.
- Staff has been working on completing the changes to tract and block-group boundaries for the 2020 Census. Staff worked with the City of DeKalb to adjust census tracts and boundaries in order to conform to census thresholds for those boundaries. Staff also identified changes to the census tract and block-groups within the Cortland and Maple Park census tract. Staff received concurrence from Cortland and Maple Park officials on the proposed changes.

Sycamore:

- Road construction is underway on various roads in Sycamore. Most of the projects are behind schedule due to rain delays.

Cortland:

- No current projects in Cortland.

DeKalb:

- Several road construction projects are preceding in the City.
- The bid for the repaving of 1st Street were competitive enough for the City to move forward with full repaving of 1st Street from Dresser Road to Bethany Road. Curbs will be added to both sides of the road. The lanes will be narrowed to allow for a 2 ½ foot bike-lane in each direction.

b. What's new with our State and Federal Partners

IDOT Planning and Programming:

- A new round of federal Better Utilizing Investments to Leverage Development (BUILD) grants has been announced. The deadline for submitting is July 15, 2019.
- A new Illinois Transportation Enhancements Program (ITEP) grant will be announced in October. The ITEP and Safe Routes to School (SRTS) grants will alternate each year.
- Masood Ahmad has been named as the acting Region 2 Engineer.
- A new Capital bill has been passed and is awaiting the Governor's signature. The bill includes doubling the state gas tax and legalization and taxation of marijuana.
- The Multi-Year Program probably won't come out until the capital bill is passed.

c. Additional Business

No additional business.

d. Adjourn

Motion #TAC0619-07: Motion to adjourn at 11:39 a.m. made by Mr. Gill; 2nd by Ms. Williams and approved by voice vote.

Submitted By: Brian Dickson

Note: These minutes are not official until approved by the TAC at a subsequent meeting. Once approved, the final minutes will be uploaded to website.