



**TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, OCTOBER 2, 2019 – 11:00 A.M.
MEETING MINUTES**

ATTENDANCE

- Voting Membership:
 - City of DeKalb: Zac Gill
 - City of Sycamore: Mark Bushnell (Chair)
 - DeKalb County: Derek Hiland
 - Town of Cortland: Brandy Williams
 - IDOT District 3: Ryan Lindenmier
 - NIU: not present
 - NIU Student Association: not present
 - VAC: Max Sinclair
 - Kishwaukee College: not present
- Non-Voting Attendance:
 - Transit Committee Chair: not present
 - Taylor Municipal Airport: not present
 - FHWA: John Donovan
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: Nicholas Spence
 - DSATS staff: Nathan Schwartz
 - Transit staff: not present

CALL TO ORDER

Chair Bushnell called the meeting to order and established a quorum at 11:03 a.m.

1. Introductions

Introduction of members present was made.

2. Administrative Agenda

a. Approval of Agenda

Motion to approve the October 2, 2019 meeting agenda was made by Mr. Gill; 2nd by Mr. Hiland; approved by voice vote.

b. Approval of Minutes

Motion to approve the June 5, 2019 meeting minutes was made by Mr. Gill; 2nd by Ms. Williams; approved by voice vote.

c. Public Comments

None.

3. Governance Agenda

No business.

4. Roadway Agenda

a. TIP Modifications

FY2019-2023 TIP Revision 12 and FY2020-2024 TIP Revisions 1 & 2 were presented. Several projects were moved from Advanced Construction to Current Status. Those projects included the Peace Road project at the intersection with Illinois Route 64, the Plank Road project between Lindgren Road and East County Line Road, the Base Line Road project at the bridge just west of the Kane County line, and the Peace Road project at the intersections with Freed Road and with Brickville Road. One project was moved from FY2021 to FY2020 with an adjustment in funding levels. That project was the Illinois Route 38 project from the Ogle County line to John Huber Parkway. Each of these TIP revisions was completed via Administrative Action and were presented as information items only.

b. Metropolitan Transportation Plan 2045 Update

The Metropolitan Transportation Plan, previously called the Long Range Transportation Plan, was completed 5 years ago. The 2045 update will be completed primarily updated by in-house staff. A new Plan is expected to be done after the 10-year census data is received. Staff recommended committee members review the Executive Summary of the 2040 plan to see what will be covered in the 2045 update. Open house locations were discussed and opinions were solicited from the committee. Various options to solicit public comment were discussed.

c. 2019 Traffic Counts

Potential locations were discussed for the annual traffic counts. The timeline of the traffic counts were discussed including the change from 48 hours per location vs 24 hours per location. The duration of the counts matches the standard IDOT count. Any changes, deletions, or additions were requested from the committee members by the end of next week.

d. Solicitation for FY2021-2025 STU Projects

The current TIP for STU projects was presented to the committee. It was noted the balances could change as updated funding levels are received. Staff stated it would like to move projects earlier in the schedule if funding allows. Staff requested each local agency with eligible roads submit potential projects to be included for STU funding. Staff noted they are willing to put together the project summaries, location maps, and estimates of cost for each project. The small project funding was discussed as a possible source of funding for projects. It was recommended the Project Selection Subcommittee review new and existing projects before recommending a project listing to the TAC.

5. Active Transportation Plan Yearly Project Update

The Active Transportation Subcommittee recommended yearly updates to the Plan based on completed active transportation projects during the previous year. Also, the Policy Committee recommended each project in the Plan be scored or prioritized. Staff has reviewed scoring methods from other MPOs and found none specific for active transportation projects. It was suggested projects be categorized instead of prioritized as each community may have their own priorities.

6. Closing Agenda

Motion to approve the October 2, 2019 meeting agenda was made by Mr. Hiland; 2nd by Mr. Gill; approved by voice vote.

Note: These minutes are not official until approved by the TAC at a subsequent meeting. Once approved, the final minutes will be uploaded to website.