



Policy Committee

Date: Wednesday, February 23rd, 2022

Time: 3:00pm

Location: DeKalb County Highway Department, 1826 Barber Greene Road, DeKalb, IL 60115

Attendance:

Voting Members

City of DeKalb: Cohen Barnes
City of DeKalb: Bill Nicklas (VC)
City of DeKalb: Bill Finucane
City of Sycamore: Michael Hall
City of Sycamore: Mark Bushnell
Town of Cortland: Brandy Williams
DeKalb County: Brian Gregory (C)
NIU: Jennifer Groce (S)
IDOT District 3: Nick Spence

Non-Voting Attendance

IDOT OP&P: Doug DeLille
FHWA:
DSATS Staff: Nathan Schwartz

Meeting Minutes

Call to Order: Chair Gregory called the meeting to order at 3:00pm.

1. Roll Call

2. Approval of Agenda (Action)

Motion to approve the February 23, 2022 meeting agenda made by Mr. Finucane; seconded by Mr. Barnes; Motion approved unanimously.

3. Approval of Minutes (Action)

Motion to approve the December 8, 2021 meeting minutes made by Mr. Barnes, seconded by Mr. Finucane; Motion approved unanimously.

4. Public Comments

No public comments.

5. New Business

a. Election of Officers (Action)

Mr. Schwartz informed the committee the election of officers is held annually. Currently, Brian Gregory is the Chair, Bill Nicklas is the Vice-Chair, and Jennifer Groce is the Secretary. None are available for reappointment as no officer may serve in the same office for more than two consecutive terms. The change in officers will go into effect upon adjournment of the meeting.

Motion to nominate Mr. Nicklas as the Chair and Ms. Groce as the Vice-Chair made by Mr. Barnes and seconded by Mr. Gregory. Motion to nominate Ms. Williams as the Secretary made by Mr. Nicklas and seconded by Mr. Finucane. Both motions approved unanimously.

b. SFY 2023 Unified Planning Work Program (UPWP) Update

Mr. Schwartz presented the draft UPWP and budget for the upcoming State Fiscal Year 2023. A brief description of the various elements was included. Mr. DeLille of IDOT informed the Policy Committee the final draft should be submitted to IDOT by March 15th so the State has time to approve and execute the agreement prior to the start of the fiscal year on July 1. It was requested a list of frequent acronyms be sent to committee members to inform new members and remind returning members of the many acronyms used in the planning world.

6. Other Business

a. Staff and Project Updates

Mr. Schwartz reported staff is on schedule to request proposals for the Pavement Condition Study in the next month. It was requested DSATS staff coordinate with municipal staff so as to not study roads which are getting paved this year.

Mr. Schwartz informed the Committee of the recent TIP modifications processed by administrative action. Mr. DeLille asked staff to reprocess the change in funding for the City of DeKalb's pathway project on Fairview Drive. He said it would be more appropriate to go through a full TIP amendment because the project is receiving the MPO's share of COVID funding.

b. What's New with our State and Federal Partners

Mr. Spence reported IDOT held a letting in January for the paving of Route 64 on the west side of Sycamore. William Charles Construction had the low bid. On the April letting will be Route 38 from the City of DeKalb to the Kane County Line and Route 38 from John Huber Parkway to the City of DeKalb (2 separate projects). Mr. Barnes asked the status of the Gurler Road / Illinois Route 23 intersection. That project is also scheduled for the April letting in Springfield. Mr. Spence also informed the Committee of some personnel changes at the District 3 office in Ottawa.

c. Additional Business

Mr. Gregory presented Mr. Finucane with a certificate and thanked him for his contributions to DSATS going back to 2010.

7. Adjourn

A motion to adjourn was made by Mr. Hall, seconded by Mr. Finucane; meeting adjourned at 3:32pm.

Note: These minutes are not official until approved by the Policy Committee at a subsequent meeting.