



Special Joint TOC & TAC

Date: Wednesday, March 2nd, 2022
Time: 10:00am
Location: DeKalb County Highway Department
 1826 Barber Greene Road, DeKalb, IL 60115

Attendance:

TOC Voting Members

City of DeKalb: Zac Gill
 City of Sycamore: Mark Bushnell (C)
 DeKalb County: Liam Sullivan
 NIU: John Heckmann
 NIU Student Assoc.: Not Present
 Kishwaukee College: Michelle Rothmeyer

TOC Non-Voting Attendance

Town of Cortland: Brandy Williams
 VAC: Tracy Smith
 IDOT OP&P: Doug DeLille
 DeKalb Transit:
 DSATS Staff: Nathan Schwartz

TAC Voting Members

City of DeKalb: Zac Gill (VC)
 City of Sycamore: Mark Bushnell (C)
 Town of Cortland: Brandy Williams
 DeKalb County: Derek Hiland
 NIU: John Heckmann
 IDOT District 3: Nick Spence, Ryan Lindenmier

TAC Non-Voting Attendance

DeKalb Transit:
 VAC: Tracy Smith
 IDOT OP&P: Doug DeLille
 DSATS Staff: Nathan Schwartz

Meeting Minutes

Call to Order: Chair Bushnell called the meeting to order at 10:00am.

1. Roll Call
2. Approval of Agenda (Action)

Motion to approve the March 2, 2022 TOC meeting agenda made by Mr. Gill; seconded by Mr. Heckmann; Motion approved unanimously.

Motion to approve the March 2, 2022 TAC meeting agenda made by Ms. Williams; seconded by Mr. Heckman; Motion approved unanimously.

3. Approval of Minutes (Action)

Motion to approve the December 1, 2021 TOC meeting minutes made by Mr. Heckmann, seconded by Ms. Rothmeyer; Motion approved unanimously.

Motion to approve the December 1, 2021 TAC meeting minutes made by Vice-Chair Gill, seconded by Ms. Williams; Motion approved unanimously.

4. Public Comments

No public comments.

5. New Business

a. Election of Officers (Action)

Mr. Schwartz informed the committee the election of officers is held annually. Currently, Mr. Bushnell is the Chair for both TOC & TAC, Ms. Ostdick was the Vice-Chair for TOC but retired, and Mr. Gill is the Vice-Chair for TAC. Mr. Gill made a motion to nominate Mr. Bushnell for another term as Chair of TOC and Mr. Sullivan as the Vice-Chair. Mr. Heckman seconded the motion. Ms. Williams made a motion to nominate Mr. Bushnell for another term as Chair of TOC and Mr. Gill for another term as Vice-Chair. Mr. Heckman seconded the motion. The change in officers will go into effect upon adjournment of the meeting. Both motions approved unanimously.

b. SFY 2023 Unified Planning Work Program (UPWP) (Action)

Mr. Schwartz presented on the MPO UPWP for State Fiscal Year 2023 (July 1, 2022 – June 30, 2023), including specific items listed within the program. Although a formal public review was not required for this document, the draft UPWP was provided on the DSATS website. No comments were received. The final draft document is presented to the committees for potential recommendation to the Policy Committee for adoption.

Mr. Bushnell pointed out a typographical error in the budget summary table in which two line items were swapped. Motion to recommend the document for adoption by TOC & TAC made by Vice-Chair Gill, seconded by Ms. Williams; Motion approved unanimously.

6. Other Business

a. Staff and Project Updates

Mr. Schwartz reported staff is on schedule to request proposals for the Pavement Condition Study in the next month. The DSATS36 project to update Google Street View had some issues with Google recently in which some of the imagery was missing. Staff is monitoring the situation to see what steps might be taken to rectify the problem. Lastly, the North First Street joint project between the City of DeKalb and DeKalb County is set for an April letting in Springfield.

Vice-Chair Gill reported the City is set to have a new transit manager and assistant transit manager on March 7. The site selection committee has provided subjective weightings for a location of the proposed transit facility. The City's consultant will apply objective weightings for the proposed locations. The City's Peace Road

improvements at Fairview Drive are on schedule for an April letting in Springfield. Lastly, the City is working with IDOT for a road diet on Route 38 in downtown DeKalb.

Mr. Smith reported Mike Neuenkirchen is leaving VAC to work for the City. VAC has seen an increase in ridership as COVID loosens its grip on society. Mr. Smith thanks Ms. Rothmeyer for Kishwaukee College's partnership. Lastly, VAC is working to acquire unused & underused vehicles from across the state to help local needs.

b. What's New with our State and Federal Partners

Mr. Spence reported IDOT held a letting in January for the paving of Route 64 on the west side of Sycamore. William Charles Construction had the low bid. On the April letting will be Route 38 from the City of DeKalb to the Kane County Line and Route 38 from John Huber Parkway to the City of DeKalb (2 separate projects). Mr. Barnes asked the status of the Gurler Road / Illinois Route 23 intersection. That project is also scheduled for the April letting in Springfield. Mr. Spence also informed the Committee of some personnel changes at the District 3 office in Ottawa.

Mr. DeLille reported a call for projects for the Statewide Planning & Research funds. There will about 15 projects to receive \$10 million. The State continues to review the federal infrastructure law for all the new programs and funding opportunities. Lastly, Mr. DeLille verified with staff that the City of DeKalb pathway project on Fairview Drive would go through a full TIP amendment because the project is receiving the MPO's share of COVID funding. Mr. Schwartz verified this but stated it would not be until next meeting due to the public comment requirement. However, he previously confirmed with District 3 Local Roads that the project will not be held up.

c. Additional Business

Vice-Chair Gill requested a meeting of the Project Selection Subcommittee to revisit the selection criteria this spring prior to the fall selection process. Chair Bushnell supported his request and instructed staff to make it happen.

7. Adjourn

A motion to adjourn the TOC was made by Ms. Rothmeyer, seconded by Mr. Gill; Motion approved unanimously.

A motion to adjourn the TAC was made by Ms. Williams, seconded by Vice-Chair Gill; Motion approved unanimously.

Meeting adjourned at 10:29am.

Note: These minutes are not official until approved by the Transportation Advisory Committee at a subsequent meeting.