



Special Joint TOC & TAC

Date: Wednesday, April 6, 2022
Time: 10:00am
Location: DeKalb County Highway Department
 1826 Barber Greene Road, DeKalb, IL 60115

Attendance:

TOC Voting Members

City of DeKalb: Mike Neuenkirchen
 City of Sycamore: Mark Bushnell (C)
 DeKalb County: Derek Hiland
 NIU: John Heckmann
 NIU Student Assoc.: Not Present
 Kishwaukee College: Michelle Rothmeyer

TOC Non-Voting Attendance

Town of Cortland: Brandy Williams
 VAC: Tracy Smith
 IDOT OP&P: Doug DeLille
 DeKalb Transit: Brian Van Hine
 DSATS Staff: Nathan Schwartz

TAC Voting Members

City of DeKalb: Zac Gill (VC)
 City of Sycamore: Mark Bushnell (C)
 Town of Cortland: Brandy Williams
 DeKalb County: Derek Hiland
 NIU: John Heckmann
 IDOT District 3: Not Present

TAC Non-Voting Attendance

DeKalb Transit: Mike Neuenkirchen, Brian Van Hine
 VAC: Tracy Smith
 IDOT OP&P: Doug DeLille
 DSATS Staff: Nathan Schwartz

Meeting Minutes

Call to Order: Chair Bushnell called the meeting to order at 10:00am.

1. Roll Call
2. Approval of Agenda (Action)

Motion to approve the April 6, 2022 TOC meeting agenda made by Mr. Heckmann; seconded by Ms. Rothmeyer; Motion approved unanimously.

Motion to approve the April 6, 2022 TAC meeting agenda made by Vice-Chair Gill; seconded by Ms. Williams; Motion approved unanimously.

3. Approval of Minutes (Action)

Motion to approve the March 2, 2022 TOC meeting minutes made by Mr. Heckmann; seconded by Ms. Rothmeyer; Motion approved unanimously.

Motion to approve the March 2, 2022 TAC meeting minutes made by Ms. Williams; seconded by Mr. Hiland; Motion approved unanimously.

4. Public Comments

No public comments.

5. New Business

a. SFY 2022-2026 Transportation Improvement Program (TIP) Modification #9 (Action)

Mr. Schwartz informed the committee that TIP Modification #9 included one project change previously approved and one new project change. The previous project change was approved by Administrative Action previously. However, IDOT staff recommended the Fairview Road path project go through the amendment process because of the new Federal CRRSAA funding being applied. The other project is resurfacing of IL Route 38 on the west side of DeKalb. That project has an increased project cost. Both projects received no public comments.

Motion for positive recommendation to the Policy Committee made by Mr. Heckmann; seconded by Mr. Vice-Chair Gill; Motion approved unanimously.

b. SFY 2023-2027 Transportation Improvement Program (TIP) – Draft Review

Mr. Schwartz presented the SFY 2023-2027 Transportation Improvement Program. He explained the document is very similar to the SFY 2022-2026 TIP. He reviewed the changes and project updates. The TIP is going through the 28-day public comment period and will be brought back for approval in May. A digital copy will be provided to committee members via email. Any comments are asked to be sent to staff within three weeks so they may be incorporated into the final draft for the committee packet.

6. Urban and Rural Transit Updates

Mr. Neuenkirchen reported he has been the City of DeKalb's Transit Manager for a month. He introduced Mr. Van Hine as the Assistant Transit Manager who has been in place since the day before. Mr. Neuenkirchen went into detail about the urban service updates including how the fixed rate ridership has doubled since NIU has been in person. The paratransit service has seen a similar trend.

On the rural side, Mr. Smith reported he took over VAC when Mr. Neuenkirchen went to work for the City. Mr. Smith also oversees the Kendall County rural service. The DeKalb County rural service run by VAC is approaching capacity. This is partly due to a good relationship with Kishwaukee College. VAC is working with the State to acquire additional vehicles from Macomb, IL. He also added the mask requirement for transit ridership is ending on April 18. Mr. Schwartz asked if the drivers will still wear masks. Mr. Neuenkirchen answered the masks are encouraged but optional for drivers and expects some will continue to wear masks.

7. Other Business

a. Staff and Project Updates

Mr. Schwartz reported TIP Modification #10 has been processed as an administrative action. Two projects, IL Route 38 resurfacing east of DeKalb and the Peace Road widening project, have moved to Advanced Construction. Advanced Construction (AC) is a process IDOT has developed when a construction project intends to use Federal Funding for a project but those funds are not yet available as federal funds.

Chair Bushnell asked for an update on the Pavement Condition Study. Mr. Schwartz said the request for bids will go out this month. Mr. DeLille confirmed the Pavement Condition Study will be on Local Roads only as the Collectors and Arterials were completed by the State in 2021. Mr. Schwartz verified this and mentioned the next round in 4-5 years will coincide with the State study.

Mr. Gill said the Lincoln Highway downtown road diet project went out for bid yesterday and be constructed in summer.

Mr. Bushnell asked about recent bids on pavement projects. DeKalb County received raised prices on paving projects but were within the engineer's estimate of cost.

b. What's New with our State and Federal Partners

Mr. DeLille reported the State is encouraging MPOs and their members to apply for discretionary program funding from the new IIJA law. Vice-Chair Gill informed Mr. DeLille that the City of DeKalb is applying for a RAISE grant.

c. Additional Business

No additional business.

8. Adjourn

A motion to adjourn the TOC was made by Mr. Hiland; seconded by Mr. Heckmann; Motion approved unanimously.

A motion to adjourn the TAC was made by Ms. Williams; seconded by Vice-Chair Gill; Motion approved unanimously.

Meeting adjourned at 10:30am.

Note: These minutes are not official until approved by the Transit Advisory Committee and Transportation Advisory Committee at a subsequent meeting.