



Policy Committee

Date: Wednesday, December 14, 2022

Time: 3:00pm

Location: DeKalb County Highway Department, 1826 Barber Greene Road, DeKalb, IL 60115

Attendance:

Voting Members

City of DeKalb: Cohen Barnes
City of DeKalb: Bill Nicklas (Chair)
City of DeKalb: Zac Gill
City of Sycamore: Jake Keck
City of Sycamore: Not present
Town of Cortland: Brandy Williams (Secretary)
DeKalb County: Brian Gregory
NIU: Jennifer Groce (VC)
IDOT District 3: Nick Spence, Ryan Lindenmier

Non-Voting Attendance

IDOT OP&P: Doug DeLille
FHWA:
DSATS Staff: Nathan Schwartz

Meeting Minutes

Call to Order: Chair Nicklas called the meeting to order at 3:00pm.

1. Roll Call

2. Approval of Agenda (Action)

Motion to approve the December 14, 2022 meeting agenda made by Mr. Gregory; seconded by Mr. Gill; Motion approved unanimously.

3. Approval of Minutes (Action)

Motion to approve the September 14, 2022 meeting minutes made by Mr. Gregory; seconded by Vice-Chair Groce; Motion approved unanimously.

4. Public Comments

No public comments.

5. New Business

a. 2023 MPO PM1 Safety Performance Measure Targets (Action)

Mr. Schwartz explained the Federal Highway Administration requires safety performance measure targets to be renewed annually. The State of Illinois has set its annual reduction goal for next year at 2% for the number and rate of motorized serious injury and fatal crashes and the number of non-motorized serious injury and fatal crashes. DSATS must either adopt the State's goal or create and adopt its own targets. Staff recommends adopting the State's goal as in previous years. The Technical Advisory Committee (TAC) unanimously approved a positive recommendation for this target. Motion to approve the 2023 MPO PM1 Safety Performance Measure Targets Resolution made by Mr. Gill; seconded by Vice-Chair Groce; Motion approved unanimously.

b. 2023 Meeting Schedule (Action)

Mr. Schwartz explained the meeting schedule for the following year needs to be approved annually. The Technical Advisory Committee (TAC) and Transit Operations Committee (TOC) have recommended the same schedule as the previous year for their committees with the exception of TOC meeting at the same time as TAC. The Policy Committee approves the schedule for all three committees. Motion to approve the 20223 Meeting Schedule made by Mr. Gregory; seconded by Mr. Gill; Motion approved unanimously.

c. Election of Officers (Action)

Mr. Schwartz explained the officers for the following year need to be approved annually. Currently, Bill Nicklas is the Chair, Jennifer Groce is the Vice-Chair, and Brandy Williams is the Secretary. Each has served one term in their current position. Per the bylaws, no officer may serve in the same office for more than two consecutive terms. Vice-Chair Groce requested it should be noted she ran the last meeting and it lasted four or five minutes. Chair Nicklas noted the meeting agenda was shorter than usual. Everyone on the Committee had a good laugh. Motion to keep the same officers as 2023 for 2023 made by Mr. Gregory; seconded by Mr. Keck; Motion approved unanimously. The new officers will continue their positions January 1, 2023.

d. 2024-2028 Surface Transportation Program Project (Action)

Mr. Schwartz explained the Project Selection Subcommittee (PSS) recently reviewed projects submitted by local agencies for inclusion in the SFY 2024-2028 TIP using Federal STU funds. Changes, updates, and additions to the current project listing were recommended. The TOC and TAC both unanimously forwarded the PSS recommendations to the Policy Committee. The projects approved by the Policy Committee will be submitted to IDOT for inclusion in the Statewide Transportation Improvement Program (STIP). Mr. Schwartz briefly explained each of the projects on the list including changes from the previous TIP. Mr. Gregory asked about a scenario when the MPO's STU balance might go negative. Mr. Schwartz explained an MPO must be fiscally constrained and program projects such that a fund balance won't be

below zero. If a project went over the project estimate, the MPO and local agency would have to work with IDOT to make sure the balance is covered. Each local agency enters into an IGA with the State to try to address potential issues like that should they arise. Mr. Schwartz noted a future fund balance might be estimated close to zero but typically the MPO's construction projects are constructed lower than the estimate of cost and so MPO's fund balance will be higher than estimated. Mr. Gregory also stated he was pleased to see the Town of Cortland getting a bike trail project scheduled as the public is generally very in favor of bike trail projects. This was supported by the rest of the Committee. Motion to approve the 2024-2028 Surface Transportation Program Project. Schedule made by Ms. Williams; seconded by Ms. Groce; Motion approved unanimously.

6. Other Business

a. Staff and Project Updates

Mr. Schwartz reported the pavement condition study for 2022 is complete and the results have been distributed to the local agencies. The annual traffic county program, previously done by a consultant and now done in-house, has the field work complete.

Mr. Lindenmier stated the State is aware of the condition of Illinois Route 64 east of Sycamore. It is in a condition that warrants a more structural project rather than just an overlay. If the condition of the road is bad enough and the reconstruction project is programed too far out, the State will sometimes put a band-aid over the road until it can be fixed properly.

b. What's New with our State and Federal Partners

Mr. DeLille reported that Brandon Geber, previously with DSATS, is now the Section Chief of Planning & Programing for IDOT. He is pleased the PM1 targets were approved today. He reminded the Committee the PM2 and PM3 targets were released recently and need to be approved by May 2023.

Mr. Spence stated the State has not received the District program targets for the upcoming STIP. When their projects are confirmed, they will provide them to the MPO to be published in our local TIP.

c. Additional Business

Chair Nicklas wished everyone a very pleasant holiday and a healthy and rewarding New Year.

7. Adjourn

A motion to adjourn was made by Mr. Keck; seconded by MS. Williams; meeting adjourned at 3:21pm.

Note: These minutes are not official until approved by the Policy Committee at a subsequent meeting.