



Special Joint TOC & TAC

Date: Wednesday, February 1, 2023
Time: 11:00am
Location: DeKalb County Highway Department
 1826 Barber Greene Road, DeKalb, IL 60115

Attendance:

TOC Voting Members

City of DeKalb: Mike Neuenkirchen, Zac Gill
 City of Sycamore: Mark Bushnell
 DeKalb County: Derek Hiland
 NIU: John Heckmann
 NIU Student Assoc.: Not Present
 Kishwaukee College: Michelle Rothmeyer

TOC Non-Voting Attendance

Town of Cortland: Brandy Williams
 VAC: Tracy Smith, Rob Mitchell
 IDOT OP&P: Doug DeLille
 DeKalb Transit: Mike Neuenkirchen
 DSATS Staff: Nathan Schwartz

TAC Voting Members

City of DeKalb: Zac Gill (Vice-Chair),
 Mike Neuenkirchen
 City of Sycamore: Mark Bushnell
 Town of Cortland: Brandy Williams
 DeKalb County: Derek Hiland
 NIU: John Heckmann
 IDOT District 3: Not Present

TAC Non-Voting Attendance

DeKalb Transit: Mike Neuenkirchen
 VAC: Tracy Smith, Rob Mitchell
 IDOT OP&P: Doug DeLille
 DSATS Staff: Nathan Schwartz

Meeting Minutes

Call to Order: TOC & TAC Chair Bushnell called the meetings to order at 11:02 am.

1. **Roll Call**
 A quorum was established for the TOC and TAC.
2. **Approval of Agenda (Action)**
 Motion to approve the February 1, 2023 TOC meeting agenda made by Mr. Gill; seconded by Mr. Heckmann; Motion approved unanimously.

Motion to approve the February 1, 2023 TAC meeting agenda made by Ms. Williams; seconded by Vice-chair Gill; Motion approved unanimously.

3. Approval of Minutes (Action)

Motion to approve the December 7, 2022 TOC meeting minutes made by Mr. Heckmann; seconded by Mr. Gill; Motion approved unanimously.

Motion to approve the December 7, 2022 TAC meeting minutes made by Vice-chair Gill; seconded by Mr. Hiland; Motion approved unanimously.

4. Public Comments

No public comments.

5. New Business

a. MPO PM2 Asset Management (Pavement and Bridges) Target (Action)

Mr. Schwartz explained IDOT has announced the federal performance targets for Asset Management (Pavement and Bridges) (PM2). All MPOs in Illinois are required to either adopt the state performance targets or adopt their own targets. The PM2 targets only apply to roads on the National Highway System (NHS). In the DeKalb area, the roads affected would be Illinois Route 38, the I-88 Tollway, and a portion of Peace Road between I-88 and Illinois Route 38. The only local road is the Peace Road segment, which is maintained by the City of DeKalb. Illinois Route 38 is a state highway and I-88 is a private toll road. As almost all the affected roadways are maintained by the State and the Illinois Tollway, and because the City is scheduled to resurface the affected portion of Peace Road in the current fiscal year, staff recommended DSATS adopt the State's performance measure goals.

Chair Bushnell asked how often the MPO needs to adopt new targets. Mr. DeLille explain the process the State uses including the typical 4-year standard for new targets. Mr. Heckmann stated that it makes sense to adopt the State's target instead of performing so much work for such a small section of road under local jurisdiction. Mr. Hiland made a motion to forward the resolution to the Policy Committee with a positive recommendation. Vice-chair Gill seconded the motion. The motion was approved unanimously.

b. MPO PM3 System Performance Target (Action)

Mr. Schwartz explained that similar to the previous discussion about PM2, the PM3 targets have been released and apply to the same sections of road. Chair Bushnell asked for examples of the various performance targets. Mr. Schwartz discussed the 9 performance measures provided by the State. He noted the CMAQ air quality performance targets identified in PM3 do not apply to the DSATS region as DeKalb County is considered in attainment. Mr. Heckmann asked how air quality is monitored. Mr. DeLille explained how larger MPOs and TMAs handle air quality testing. Vice-chair Gill stated he was aware of local air quality measurements done for a recent development in the City of DeKalb. As the PM3 targets only apply to roads on the National Highway System (NHS), and since the only local jurisdiction road that would be affected is the same section of Peace Road, staff recommended DSATS adopt the State's performance measure goals.

Vice-chair Gill made a motion to forward the resolution to the Policy Committee with

a positive recommendation. Mr. Heckmann seconded the motion. The motion was approved unanimously.

c. MPO Transit Asset Management (TAM) Target (Action)

Mr. Schwartz explained The Rural Transit Assistance Center (RTAC) released updated TAM performance measures targets for State Fiscal Year 2023 as part of IDOT's Group TAM Plan for Participating Tier II Agencies. As City of DeKalb Public Transit participates in the group plan, the MPO needs to modify its performance targets to reflect the latest data release. Mr. Neuenkirchen reiterated the City is part of the Tier 2 group, which includes agencies with less than 100 vehicles. He continued to verify the City and the MPO need to adopt these same targets and gets everyone on the same page. Mr. Heckmann asked if the targets are focusing on vehicle life. Mr. Neuenkirchen explained how the State's Transit Asset Management Program (TAMP) applies and sets a target for the number of vehicles in certain condition. However, with the current market, it is difficult to get replacement vehicles for everyone across the state.

Mr. Hiland made a motion to forward the resolution to the Policy Committee with a positive recommendation. Mr. Heckmann seconded the motion. The motion was approved unanimously.

d. SFY 204 Unified Planning Work Program (UPWP)

Mr. Schwartz presented the draft UPWP for the committees' review. This document includes the work program for the current fiscal year and the next fiscal year. It also includes the budget for the next fiscal year. He briefly explained what to expect when reading the document. He commented on the minor increases for the majority of the budget and the large increases for consultant and contractor work. This work is expected to include work on the Metropolitan Transportation Plan which is the largest and principal planning document of the MPO.

6. Urban and Rural Transit Updates

For urban transit, Mr. Neuenkirchen reported the City of DeKalb has contracted with Sam Schwartz Engineering for a general feasibility study to extend Metra service to the City of DeKalb. The City received an award through the Rebuild Illinois bond program for the purchase of new buses. Through the same program, it is receiving funding for the purchase of bus routing software. Currently, the City relies on the bus contractor to provide the routing software. With the City owning the software, it will put contractors on a more level ground when bidding for services in the future. It will also provide for a smoother transition between contractors. Mr. Neuenkirchen also informed the Committee he has requested the MPO include several updates to the TIP regarding transit programs. Regarding ridership, he reported the City has increased the frequency of trips for Route 12 to Elburn for train service and ridership is up 200%. Lastly, Mr. Neuenkirchen stated maintaining staffing at Transdev, the City's bus contractor, is a problem but they are missing very little regarding ridership.

For rural transit, Mr. Smith reported they also received a grant from Rebuild Illinois. They will use \$310,000 for vehicle purchases once vehicles become available. The

State's purchase plan should be released in June. The biggest concern with VAC is the aging fleet. VAC has been able to procure used vehicles from other agencies, some of which were discontinuing service and didn't need the vehicles anymore. Regarding ridership, Mr. Smith reported staffing is stable and the rural service topped 50,000 rides in 2022. There has been an increase in ridership to Kishwaukee College.

7. Other Business

a. Staff and Project Updates

Mr. Schwartz stated the UPWP and the TIP will be coming to the Committee in March or April.

Vice-Chair Gill reported the City of DeKalb's Peace Road / Gurler Road intersection project will be starting this spring. The City also has two bridges, First Street and Lucinda Avenue, getting replaced this year.

Ms. Rothmeyer reported Kishwaukee College will continue providing funding for VAC to provide transportation to the college.

Ms. Williams reported the Town of Cortland's Somonauk Road project will be on the State's March letting in Springfield.

Mr. Bushnell reported the City of Sycamore's Elm Street project will also be on the March letting.

Mr. Heckmann reported NIU is rebidding some projects in an effort to get better bid prices compared to their fall letting.

Mr. Schwartz reported the County's Peace Road project is still scheduled for 2024.

b. What's New with our State and Federal Partners

Mr. DeLille stated the Safe Streets and Roads for All grant announcement came out yesterday. All TMAs in the State were awarded their action plan grants. The State of Illinois was also awarded funding to complete action plans for the MPOs. This is made possible by using unspent PL funds. Once a local agency has an approved action plan, they can apply for implementation grants. He also stated he appreciates the work by the MPO to get the required various documents submitted and approved.

c. Additional Business

None.

8. Adjourn

A motion to adjourn the TOC was made by Ms. Rothmeyer; seconded by Mr. Hiland; Motion approved unanimously. A motion to adjourn the TAC was made by Mr. Heckmann; seconded by Vice-chair Gill; Motion approved unanimously.

Meetings adjourned at 11:51 am.

Note: These minutes are not official until approved by the Transit Operations Committee and Transportation Advisory Committee at a subsequent meeting.