



## Policy Committee

**Date:** Wednesday, March 13, 2024

**Time:** 3:02pm

**Location:** DeKalb County Highway Department, 1826 Barber Greene Road, DeKalb, IL 60115

**Attendance:**

**Voting Members**

**Non-Voting Attendance**

City of DeKalb: Bill Nicklas

FHWA:

City of DeKalb: Zac Gill (Vice-Chair)

City of DeKalb:

IDOT OP&P: Doug DeLille

City of Sycamore: Matt Anderson (Secretary)

City of Sycamore: Michael Hall, Jeff Fischer

DSATS Staff: Nathan Schwartz

Town of Cortland: Brandy Williams (Chair)

DeKalb County: Brian Gregory

NIU: Jennifer Groce

IDOT District 3:

### Meeting Minutes

**Call to Order:** Chair Williams called the meeting to order at 3:00 pm.

**1. Roll Call**

**2. Approval of Agenda (Action)**

Motion to approve the March 13, 2024 meeting agenda made by Vice-Chair Gill; seconded by Mr. Nicklas; motion approved unanimously.

**3. Approval of Minutes (Action)**

Motion to approve the January 10, 2024 meeting minutes made by Mr. Nicklas; seconded by Mr. Gregory; motion approved unanimously.

**4. Public Comments**

No public comments.

## 5. New Business

### a. SFY 2025 Unified Planning Work Program (UPWP)

Mr. Schwartz presented the draft budget and work program included within the annual UPWP update for upcoming State Fiscal Year 2025. Highlights include the emphasis on the continued work for completion of the Metropolitan Transportation Plan which is due to be completed in June 2025. The overall budget has increased slightly over the previous year due to extra funding provided by the State. A general comment provided praise for the inclusion of often used acronyms and definitions in Appendix A. Mr. Nicklas asked about the timeline for the open fulltime position. Mr. Schwartz stated the position is currently advertised. A candidate was selected but ultimately decided to go a different direction. Staff is going to the NIU job fairs this spring in search of employees.

## 6. Other Business

### a. Staff and Project Updates

DSATS staff has met with the State's consultant hired to help MPOs with the Safe Streets for All (SS4A) planning grant. The planning grant is required if an action grant is applied for.

### b. What's New with our State and Federal Partners

Mr. DeLille reported that FHWA has approved the urban area boundaries. The next step is for the MPO to submit any comments about smoothing of the border. Mr. Schwartz reported the MPO has already submitted comments. Mr. Nicklas & Mr. Gill suggested the southern boundary might need to be extended for the City of DeKalb's recent and proposed development. Mr. Schwartz indicated that the southern boundary was already extended further south based on MPO's comments. An off-cycle census was discussed if significant development occurs between the decennial census.

Mr. DeLille also informed the committee of the State Planning & Research (SPR) grant. Mr. Schwartz stated he was checking interest from local agencies about researching pavement structures and thickness to help with roadway planning.

### c. Additional Business

None.

## 7. Adjournment

A motion to adjourn was made by Ms. Groce; seconded by Vice-Chair Gill; meeting adjourned at 3:16 pm.