



## Transportation Advisory Committee (TAC)

**Date:** Wednesday, May 1, 2024  
**Time:** 11:00am  
**Location:** DeKalb County Highway Department  
 1826 Barber Greene Road, DeKalb, IL 60115

**Attendance:**

**TAC Voting Members**

**City of DeKalb:** Zac Gill (Vice-Chair)  
 Mike Neuenkirchen  
**City of Sycamore:** Mark Bushnell (Chair)  
**Town of Cortland:** Brandy Williams  
**DeKalb County:** Derek Hiland  
**NIU:** John Heckmann  
**IDOT District 3:** Ryan Lindenmier (remote)

**TAC Non-Voting Attendance**

**FHWA:** Jon Paul Diipla  
**IDOT OP&P:** Doug DeLille  
**IDOT Local Roads:**  
**DeKalb Transit:** Mike Neuenkirchen, Brian Van Hine  
**VAC:** Tracy Smith  
**DSATS Staff:** Nathan Schwartz

**Meeting Minutes**

**Call to Order:** Chair Bushnell called the meeting to order at 11:00 am.

**1. Roll Call**

A quorum was established for the TAC.

A motion to allow Ryan Lindenmier to participate remotely due to illness make by Vice-chair Gill; seconded by Ms. Williams. Motion approved unanimously.

**2. Approval of Agenda (Action)**

Motion to approve the May 1, 2024 TAC meeting agenda made by Vice-chair Gill; seconded by Ms. Williams. Motion approved unanimously.

**3. Approval of Minutes (Action)**

Motion to approve the March 6, 2024 TAC meeting minutes made by Mr. Hiland; seconded by Vice-chair Gill. Motion approved unanimously.

**4. Public Comments**

No public comments.

## 5. New Business

### a. SFY 2025 Unified Planning Work Program (UPWP) (Action)

Mr. Schwartz presented the draft budget and work program included within the annual UPWP update for upcoming State Fiscal Year 2025. The UPWP was introduced to the Committee on March 6. Mr. DeLille asked if there was any carry-over from FY2024 to FY2025. Mr. Schwartz indicated that there would probably be none. A motion to forward the SFY 2025 UPWP to the Policy Committee with a positive recommendation made by Vice-chair Gill; seconded by Ms. Williams. Motion approved unanimously.

### b. SFY 2024-2028 Transportation Improvement Program (TIP) Modification #4 (Action)

Mr. Schwartz presented TIP Modification #4 for the SFY 2024-2028 TIP and described the affected projects. This TIP Amendment completed the public comment period with no comments received. Mr. Lindenmier clarified the HSIP project on Illinois Route 23 includes yellow flashing beacons on the State highway and red flashing beacons on the sideroads. Vice-chair Gill verified the HSIP is a specific type of federal funding similar to STU funds. Chair Bushnell verified the HSIP on Glidden Road does not affect the STU funds of the MPO. A motion to forward the TIP Amendment #4 to the Policy Committee with a positive recommendation made by Mr. Hiland; seconded by Vice-chair Gill. Motion approved unanimously.

### c. SFY 2025-2028 Transportation Improvement Program (TIP) – Draft

Mr. Schwartz presented the draft SFY 2025-2028 TIP document prior to submittal for the public comment period. Mr. Schwartz explained where to find the financials of each year as well as the list of transportation and transit projects. It will be brought back to the TAC & Policy Committee for approval in June. Mr. Gill asked about the Plank Road roundabout project. Mr. Schwartz explained the County is on schedule for the preliminary engineering and will be submitting an HSIP application for the construction. A Safe Routes to School grant application was submitted already. Chair Bushnell inquired about the Illinois Route 64 project east of Sycamore. Mr. Lindenmier stated the roadway will receive an overlay as a band-aid until the road reconstruction project can be completed. Mr. DeLille stated a project has the funding source cut off as it did not fit within the allocated space. Mr. Schwartz said it will be fixed.

## 6. Urban and Rural Transit Updates

For rural transit, Mr. Smith reported transit is running at capacity. The month of May is typically slower as Kishwaukee College is out of school. A vehicle order has been placed with IDOT including 8 vehicles plus one electric vehicle. A preliminary meeting is scheduled for the \$1.4 million REBUILD funds for the remodeling of the 36-year-old existing building.

Mr. Neuenkirchen stated NIU is finishing the school year. The modified break service will be starting soon. Normally, fixed routes end at 10 pm during break but the City is considering changing that for year-round consistency. The City was investigating a trial of an Uber-like service but the contract terms changed so it is not being

pursued at this time. The FTA triennial review is occurring in early June. The City will coordinate with the MPO on funding, performance targets, and on-going interaction between the two organizations. Lastly, the City and VAC are going to start meeting monthly for local coordination.

## **7. Other Business**

### **a. Staff and Project Updates**

Mr. Schwartz informed the committee members about a new DSATS coordinator starting June 3, the return of an urban planner intern for the summer, and a GIS student splitting time between the MPO and the County Information Management Office. For the County, the bridge carrying Peace Road north of Illinois Route 64 will be let in the fall with construction starting in spring 2025.

Vice-Chair Gill reported the Lucinda Avenue reconstruction in 2024 will hopefully be on the IDOT June letting. The intersection of Peace Road at Fairview Road was completed with a few minor punchlist items outstanding.

Mr. Heckmann stated NIU is at the end of the semester. Vice-chair Gill is helping NIU to address questions about the proposed work on Lucinda Avenue.

Chair Bushnell stated the City's STU project on Somonauk Road came in over budget. The City's MFT road projects are out for bid. Lastly, the last lead service pipe should be replaced by now.

### **b. What's New with our State and Federal Partners**

Mr. Lindenmier stated he had nothing new other than was already discussed.

Mr. DeLille stated the MTP update is due June 2025 and asked about if consultants would be used. Mr. Schwartz reported the work has already been started. Between the three employees this summer and fall, most of the topics of the MTP will be covered. Any outstanding items will be completed by a consultant.

Mr. Diipla introduced himself and made himself available for any questions.

### **c. Additional Business**

None.

## **8. Adjourn**

A motion to adjourn was made by Vice-chair Gill; seconded by Ms. Williams; Motion approved unanimously.

Meetings adjourned at 11:38 am.

Note: These minutes are not official until approved by the Transportation Advisory Committee at a subsequent meeting.