Special Joint TOC & TAC

Date: **Wednesday, May 3, 2023**
Time: **11:00am**
Location: DeKalb County Highway Department
1826 Barber Greene Road, DeKalb, IL 60115

Attendance:

TOC Voting Members

City of DeKalb:	Mike Neuenkirchen, Zac Gill
City of Sycamore:	Mark Bushnell
DeKalb County:	Derek Hiland
NIU:	John Heckmann
NIU Student Assoc.:	Not Present
Kishwaukee College:	Michelle Rothmeyer

TOC Non-Voting Attendance

Town of Cortland:	Brandy Williams
VAC:	Tracy Smith, Rob Mitchell
IDOT OP&P:	Doug DeLille
DeKalb Transit:	Mike Neuenkirchen
DSATS Staff:	Nathan Schwartz

TAC Voting Members

City of DeKalb:	Mike Neuenkirchen, Vice-Chair Gill
City of Sycamore:	Mark Bushnell
Town of Cortland:	Not Present
DeKalb County:	Derek Hiland
NIU:	John Heckmann
IDOT District 3:	Nick Spence, Ryan Lindenmier

TAC Non-Voting Attendance

DeKalb Transit:	Mike Neuenkirchen
VAC:	Tracy Smith, Rob Mitchell
IDOT OP&P:	Doug DeLille
DSATS Staff:	Nathan Schwartz

Meeting Minutes

Call to Order: TOC & TAC Chair Bushnell called the meetings to order at 11:00 am.

1. **Roll Call**
   A quorum was established for the TOC and TAC.
2. **Approval of Agenda (Action)**

Motion to approve the May 3, 2023 TOC & TAC meeting agendas striking item 3 made by Mr. Neuenkirchen; seconded by Mr. Hiland; Motion approved unanimously.

3. **Approval of Minutes (Action)**
   Removed from agenda.
4. **Public Comments**
   One public comment received but is related to Item 5a. It will be held until that agenda item.
5. **New Business**
   a. **SFY 2024-2028 Transportation Improvement Program (TIP) (Action)**
      Mr. Schwartz presented the SFY 2024-2027 Transportation Improvement Program (TIP) for the committees' review. The document included an updated from the draft version. The change included a corrected dollar amount for one of the transit portions of the TIP in one specific year. A public comment included a desire for road improvements in McHenry County and other areas outside the DSATS Planning Area. Staff responded to the commenter and forwarded the comments to the appropriate agency.
      Motion to approve the SFY 2024-2027 Transportation Improvement Program (TIP) made by Mr. Neuenkirchen for the TOC; seconded by Mr. Heckmann; Motion approved unanimously. Motion to approve the SFY 2024-2027 Transportation Improvement Program (TIP) made by Mr. Hiland for the TAC; seconded by Mr. Heckmann; Motion approved unanimously.
   b. **2022 Pavement Condition Study – Draft Review**
      Mr. Schwartz presented the draft 2022 Pavement Condition Study. He explained the maps will be more readable and available on the website as a GIS map. Appendices will be added with details of each section of street. Comments for the document should be provided in the next couple of weeks. IDOT has captured pavement condition data for collectors and arterial highways and that data will be available later. Vice-Chair Gill suggested the next study be done in 3 years to match the IDOT data.
6. **Urban and Rural Transit Updates**
   For urban transit, Mr. Neuenkirchen reported the fixed route service for the university will end next Friday as the semester ends. The City of DeKalb's rail study will be presented around the last week of May to the city council.
   For rural transit, Mr. Smith reported they are also ending school service to Kishwaukee College next Friday. The YMCA route will continue until the end of the month. VAC had another aged vehicle go down and is hoping for new vehicles soon. The State has a program to provide new vehicles but because of GATA, the program hasn't been in place since 2018. Now that the program is started up again, the prices have skyrocketed and no agencies' budgets have kept up.
7. **Other Business**
   a. **Staff and Project Updates**

Mr. Schwartz stated the TIP is getting approved this month and the pavement condition study should be done next month. The bike trail connecting the Town of Cortland to the Peace Road trail is moving ahead again with the verbal commitment of key right of way along Barber Greene Road.

Vice-Chair Gill reported the Peace Road / Gurler Road intersection project has started.

The City of Sycamore's 2023 watermain project has started and should be done in June. The related roadway work should start in July and be completed by Pumpkinfest.

b. What's New with our State and Federal Partners

Mr. Spence reported the Multi Year Plan (MYP) might be released by mid-June. After the MYP is released, there should be some TIP updates.

Mr. DeLille stated unspent PL funds are being used for a statewide SS4A action plan grant. District 3 will be holding an ITEP and SRTS information webinar for anyone interested in the grants.

c. Additional Business

None.

8. Adjourn

A motion to adjourn the TOC was made by Mr. Neuenkirchen; seconded by Mrs. Rothermeyer; Motion approved unanimously. A motion to adjourn the TAC was made by Mr. Neuenkirchen; seconded by Vice-chair Gill; Motion approved unanimously.

Meetings adjourned at 11:33 am.

Note: These minutes are not official until approved by the Transit Operations Committee and Transportation Advisory Committee at a subsequent meeting.