Transportation Advisory Committee (TAC)

Date: **Thursday, January 2, 2025**
Time: **11:00am**
Location: DeKalb County Highway Department
1826 Barber Greene Road, DeKalb, IL 60115
TAC Chair: Mark Bushnell
Members: City of DeKalb, City of Sycamore, Town of Cortland, DeKalb County, NIU, IDOT District 3

Non-voting participants may attend virtually at:
Video: https://us02web.zoom.us/j/8155758950 Phone: (312) 626-6799 Meeting ID 815 575 8950

AGENDA

1. **Roll Call**
2. **Approval of Agenda (Action)**
3. **Approval of Minutes (Action)**
4. **Public Comment**
5. **New Business**
   a. **SFY 2025-2029 Transportation Improvement Program (TIP) Modification 2025-03 (Action)**
6. **Urban and Rural Transit Updates**
7. **Other Business**
   a. **Staff and Project Updates**
   b. **What's New with our State and Federal Partners**
   c. **Additional Business**
8. **Adjourn (Action)**

Assistive and Language services will be provided upon advance request

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AGENDA ITEM SUMMARY

1. **Roll Call**
2. **Approval of Agenda (Action)**
   Approval of the January 2, 2025 meeting agenda.
3. **Approval of Minutes (Action)**
   Approval of the November 6, 2024 meeting minutes.
4. **Public Comment**
5. **New Business**
   a. **SFY 2025-2029 Transportation Improvement Program (TIP) Modification 2025-03 (Action)**
      DSATS staff will present TIP Modification #3 for the SFY 2025-2029 TIP document. This TIP amendment will complete the public comment period on December 30 and staff will present any public comments received. Staff recommends forwarding the TIP Amendment to the Policy Committee for approval.
6. **Urban and Rural Transit Updates**
   Transit staff will present updates to the Committee regarding planning and operations.
7. **Other Business**
   a. **Staff and Project Updates**
      Updates from staff and local member organizations on projects.

b. **What's New with our State and Federal Partners**

   Updates from IDOT, FHWA, and FTA staff on activities occurring at the state and federal levels.

c. **Additional Business**

   Any additional business members may have for the group.

8. **Adjourn (Action)**

Transportation Advisory Committee (TAC)

Date: **Wednesday, November 6, 2024**
Time: **11:00am**
Location: DeKalb County Highway Department
1826 Barber Greene Road, DeKalb, IL 60115

Attendance:

TAC Voting Members		TAC Non-Voting Attendance	
City of DeKalb:	Zac Gill (Vice-Chair)	**FHWA:**	Jon Paul Diipla
City of Sycamore:	Mark Bushnell (Chair) Jared Weber	**IDOT OP&P:**	Julie Kaschke
Town of Cortland:	Brandy Williams	**IDOT Local Roads:**	Not present
DeKalb County:	Liam Sullivan	**DeKalb Transit:**	Mike Neuenkirchen, Brian Van Hine
NIU:	John Heckmann	**VAC:**	Rob Mitchell
IDOT District 3:	Not present	**DSATS Staff:**	Nathan Schwartz, Jacob Johnson

Meeting Minutes

Call to Order: Chair Bushnell called the meeting to order at 11:00 am.

1. **Roll Call**
   A quorum was established.
2. **Approval of Agenda (Action)**
   Motion to approve the November 6, 2024 TAC meeting agenda made by Vice-Chair Gill; seconded by Mr. Sullivan; motion approved unanimously.
3. **Approval of Minutes (Action)**
   Motion to approve the August 7, 2024 TAC meeting minutes made by Mr. Sullivan; seconded by Ms. Williams; motion approved unanimously.
4. **Public Comments**
   No public comments.
5. **New Business**
   a. **MPO PM2 Asset Management (Pavement and Bridges) Target (Action)**
      Mr. Johnson explained that IDOT has announced the federal performance targets for Asset Management (Pavement and Bridges) (PM2). All MPOs in Illinois are required

to either adopt the state performance targets or adopt their own targets. The PM2 targets only apply to roads on the National Highway System (NHS). In the DeKalb area, the roads affected would be Illinois Route 38, the I-88 Tollway, and a portion of Peace Road between I-88 and Illinois Route 38. The only local road is the Peace Road segment, which is maintained by the City of DeKalb. Illinois Route 38 is a state highway and I-88 is a private toll road. As almost all the affected roadways are maintained by the State and the Illinois Tollway, staff recommended DSATS adopt the State's performance measure goals. Vice-Chair Gill stated the intersection and paving project through the area was completed last year. A motion to forward the resolution to the Policy Committee with a positive recommendation made by Vice-chair Gill; seconded by Ms. Williams. The motion was approved unanimously.

b. **MPO PM3 System Performance Target (Action)**

Mr. Johnson explained that similar to the previous discussion about PM2, the PM3 targets have been released and apply to the same sections of road. Vice-Chair Gill stated that with the recent intersection and paving improvements, the state performance targets will be easily attainable. A motion to forward the resolution to the Policy Committee with a positive recommendation made by Mr. Sullivan; seconded by Ms. Williams. The motion was approved unanimously.

c. **Support of FHWA/FTA Flex Funding Request for City of DeKalb Transit Facility (Action)**

Mr. Neuenkirchen announced that FHWA funds may be flexed to FTA to support transit projects as part of the Bipartisan Infrastructure Law (BIL). City of DeKalb Public Transit Division has planned a new Transit Maintenance and Operations Facility and will require additional funding to complete the project. Mr. Neuenkirchen mentioned that a TIP amendment will be required for the site facility project as it is already included in the TIP. Mr. Diipla inquired if this was the start of conversation with FTA to flex funds and if a FHWA funding source had been identified. Mr. Neuenkirchen stated that this is the start of conversation with FTA and that a funding source had not been identified at this time, but he is open to guidance from FHWA to identify a source. A motion to forward the resolution with a positive recommendation to the Policy Committee made by Mr. Heckmann; seconded by Mr. Sullivan. The motion was approved unanimously.

d. **2025 Meeting Schedule (Action)**

The meeting schedule for the following year needs to be approved annually. A motion to forward the 2025 meeting schedule with a positive recommendation to the Policy Committee made by Mr. Sullivan; seconded by Vice-Chair Gill. The motion was approved unanimously.

e. **Proposed SFY 2026-2030 Surface Transportation Program Projects (Action)**

Mr. Schwartz presented the proposed SFY 2026-2030 STU project list. The project list includes three changes that were approved by the Project Selection Subcommittee. Mr. Schwartz explained Plank Road Roundabout project was renamed, and the total cost of it would increase as the intersection needs to stay open during construction. Mr. Schwartz announced that DeKalb County received HSIP funds that would be used

for the project which reduces STU funds from $1.2M to $400,000. With less STU funds tied up to the Plank Road Roundabout, the Airport Road Box Culvert project was moved from FY2028 to FY2027. City of Sycamore included a project along Foxpointe Drive for FY2027. The project will cost $300,000 and will entail resurfacing, curb/gutter repair, and ADA upgrades. The other existing projects remained as previously approved. A motion to forward the SFY 2026-2030 project list to the Policy Committee with a positive recommendation made by Ms. Williams; seconded by Vice-Chair Gill. The motion was approved unanimously. Chair Bushnell stated that the Somonauk Road resurfacing project will be under budget. He asked if projects could be modified after approval. Mr. Schwartz stated that only projects for SFY 2027-2030 could be modified, not SFY 2026 projects.

f. **Election of Officers (Action)**

Mr. Schwartz stated that the current officers for TAC are Vice-Chair Gill and Chair Bushnell. He also mentioned that there are no term limits for officers of the TAC. A motion to keep the incumbent officers made by Mr. Heckmann; seconded by Ms. Williams. The motion was approved unanimously.

6. **Urban and Rural Transit Updates**

Mr. Mitchell of VAC informed the committee that the two new buses previously ordered have been completed and VAC is awaiting delivery. Both buses were purchased using Rebuild funds. Two additional light duty buses will be delivered by the end of the year. CVP production of other buses will start on November 18. Mr. Neuenkirchen informed the committee that transit ridership from October was around 144,000, of which 75,000 were from route 2 alone. Mr. Neuenkirchen highlighted that route 12 (from DeKalb to Elburn) had roughly 4,000 passenger trips. He also informed the committee that IDOT awarded a grant for a Planning and Environmental Linkages Study between Elburn Metra station and City of DeKalb. Mr. Heckmann inquired if there is a target number of rides/riders to justify the expansion. Mr. Neuenkirchen responded that he will be following up with Metra later this week to discuss more details.

7. **Other Business**

a. **Staff and Project Updates**

Mr. Johnson informed the committee members that all recently completed construction projects in the MPO have been captured and uploaded to Google Street View (GSV). He also informed the committee that staff has been working diligently to finish the 2050 Metropolitan Transportation Plan (MTP). He expects it to be completed and sent out to the TAC and Policy Committee by the end of the month. After the holidays, it will be brought to the committee for review. Mr. Johnson also informed the committee of the Resilience Improvement Plan (RIP). Completion of an RIP will grant new funding opportunities to DSATS that can be used for stormwater/groundwater management construction projects. He stated that DSATS will look into the RIP moving forward. Mr. Neuenkirchen added that other areas across the country with roadways prone to flooding have been reconstructed using those funds. Chair Bushnell inquired about the funding cycle for RIP and PROTECT

grant funding. Mr. Schwartz stated that it is unclear due to the newer nature of this funding source. Mr. Johnson also stated that there is no update from IDOT on the next Pavement Condition Study. The last item Mr. Johnson brought forth was discussion on a public reporting feature for the Cortland Sidewalk Study. TAC members did not express support for a public reporting feature and instead would like to utilize this tool for their own internal use. Mr. Schwartz stated that DSATS plans to expand the Cortland Sidewalk Study for all local municipalities in the MPO and that DSATS will help them create ADA Transition Plans. Mr. Schwartz discussed the history of the Plank Road Realignment project and the project details. Chair Bushnell asked who will receive postcards for the public meetings; Mr. Schwartz stated that postcards were disbursed to residents along the route and elected/local officials. Mr. Schwartz also mentioned the Safe Streets 4 All (SS4A) Comprehensive Safety Action Plan (CSAP) and that public outreach materials had been disbursed in preparation for the next stakeholder meeting.

b. **What's New with our State and Federal Partners**

Chair Bushnell asked how other municipalities deal with sidewalk replacement and reimbursement. Discussion ensued about the varying ways in which sidewalk repair and reimbursement occurs in the MPO. Mr. Schwartz mentioned that the Peace Road Bridge replacement north of IL 64 will be going to letting in a month and the construction starting in the spring. Ms. Kaschke informed the committee of the recent Fall Planning Conference held in St. Louis. She stated that pubic involvement and documentation of that involvement is very important for plans. Mr. Heckmann announced that NIU is looking to finance a solar energy project on campus. Vice-Chair Gill stated that the Fairview path extension is under construction. He also stated that Normal and Lucinda roundabout will start next May after the school semester finishes. Additionally, the 1st Street bridge path connection has been finished. Mr. Diipla reminded the committee members that new funding opportunities have been released. The first applications due January 20th, 2025 with awards being released in June 2025.

c. **Additional Business**

Vice-chair Gill asked if DSATS would like to stay on a four-year cycle for a Pavement Condition Study. Chair Bushnell and Mr. Schwartz supported the four-year cycle. Chair Bushnell said it would be beneficial to have that information before the summer. Mr. Schwartz said DSATS staff will look into options for the next update.

8. **Adjourn**

A motion to adjourn was made by Mr. Sullivan; seconded by Ms. Williams. Motion approved unanimously.

Meetings adjourned at 11:59 am.

Note: These minutes are not official until approved by the Transportation Advisory Committee at a subsequent meeting.

NOTICE OF PUBLIC REVIEWS & PUBLIC HEARINGS FOR THE DEKALB-SYCAMORE AREA TRANSPORTATION STUDY (DSATS)

The DSATS State Fiscal Year 2025-2029 Transportation Improvement Program (TIP) Modification #2025-03 is available for public review and comment from Tuesday, December 3 to Monday, December 30 at www.dsats.org and at 1826 Barber Greene Road, DeKalb, IL 60115. This modification includes various transit projects programmed within the DeKalb Metropolitan Area.

All questions and comments should be directed to DSATS by calling 815-756-9513, emailing dsats@dekalbcounty.org, or submitting the applicable contact form on www.dsats.org.

DeKalb-Sycamore Area Transportation Study (DSATS)
FY 2025-2029 Transportation Improvement Program (TIP)

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2024
Reason:	Changed project cost based on significant value engineering.				
Type:	Amendment				
Justification:	Significant change in project cost.				

TIP No	**2023-T-46**	**Total Cost:**	**$26,000,000**	**Source:**
Project Type:	New Facility	**Federal:**	$8,850,000	5307
Location	W Dresser Rd, DeKalb	**State:**	$17,150,000	Rebuild I & II
PM Targets:	TAM, PTASP	**Local/Other:**	$0	-
Grant ID:	CAP-19-1101, Rebuilt I & II, FTA 5307			
Description:	Design and Construction of a Transit Maintenance and Operations facility to house and maintain equipment, assets, and transit personnel. Submitting for FHWA/FTA Funding in 2025.			

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2025
Reason:	Corrected total cost of project based on funding source amounts				
Type:	Amendment				
Justification:	Less than 50% change in cost of project, but included as amendment for transparency				

TIP No	**2025-T-47**	**Total Cost:**	**$11,950,000**	**Source:**
Project Type:	Operating Expenses	**Federal:**	$2,939,000	5307
Location	Agency-Wide	**State:**	$7,011,000	DOAP
PM Targets:	-	**Local/Other:**	$2,000,000	Local
Grant ID:	SFY25 DOAP, 2025 5307 Operating Assistance			
Description:	FY25 Transit operating assistance.			

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2026
Reason:	Corrected total cost of project based on funding source amounts				
Type:	Amendment				
Justification:	Less than 50% change in cost of project, but included as amendment for transparency				

TIP No	**2026-T-48**	**Total Cost:**	**$12,798,050**	**Source:**
Project Type:	Operating Expenses	**Federal:**	$3,085,950	5307
Location	Agency-Wide	**State:**	$7,712,100	DOAP
PM Targets:	-	**Local/Other:**	$2,000,000	Local
Grant ID:	SFY26 DOAP, 2026 5307 Operating Assistance			
Description:	FY26 Transit operating assistance.			

DeKalb-Sycamore Area Transportation Study (DSATS)
FY 2025-2029 Transportation Improvement Program (TIP)

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2027
Reason:	Corrected total cost of project based on funding source amounts				
Type:	Amendment				
Justification:	Less than 50% change in cost of project, but included as amendment for transparency				

TIP No	**2027-T-106**	**Total Cost:**	**$13,337,953**	**Source:**
Project Type:	Operating Expenses	**Federal:**	$3,240,248	5307
Location	Agency-Wide	**State:**	$8,097,705	DOAP
PM Targets:	-	**Local/Other:**	$2,000,000	Local
Grant ID:	SFY27 DOAP, 2027 5307 Operating Assistance			
Description:	FY27 Transit operating assistance.			

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2028
Reason:	Corrected total cost of project based on funding source amounts				
Type:	Amendment				
Justification:	Less than 50% change in cost of project, but included as amendment for transparency				

TIP No	**2028-T-108**	**Total Cost:**	**$13,904,850**	**Source:**
Project Type:	Operating Expenses	**Federal:**	$3,402,260	5307
Location	Agency-Wide	**State:**	$8,502,590	DOAP
PM Targets:	-	**Local/Other:**	$2,000,000	Local
Grant ID:	SFY28 DOAP, 2028 5307 Operating Assistance			
Description:	FY28 Transit operating assistance.			

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2024
Reason:	Small change to grant sources.				
Type:	Amendment				
Justification:	Put through public comment period for transparency.				

TIP No	**2024-T-111**	**Total Cost:**	**$953,000**	**Source:**
Project Type:	Vehicle Acquisition	**Federal:**	$800,000	5307
Location	Agency-Wide	**State:**	$76,500	Rebuild III
PM Targets:	TAM	**Local/Other:**	$76,500	Local
Grant ID:	5307 Capital Assistance, Rebuilt III, Local Funding			
Description:	Purchase of Transdev Fixed Route Fleet - useful life vehicles			

DeKalb-Sycamore Area Transportation Study (DSATS)
FY 2025-2029 Transportation Improvement Program (TIP)

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2024
Reason:	Small change to total cost and grant sources.				
Type:	Amendment				
Justification:	Put through public coment period for transparency.				

TIP No	**2024-T-112**	**Total Cost:**	**$6,540,000**	**Source:**
Project Type:	Vehicle Acquisition	**Federal:**	$1,932,500	5307
Location	Agency-Wide	**State:**	$4,567,500	Rebuild III
PM Targets:	TAM	**Local/Other:**	$40,000	Local
Grant ID:	5307 Capital Assistance, Rebuilt III, Local Funding			
Description:	New fixed route fleet purchase			

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2029
Reason:	Corrected total cost of project based on funding source amounts				
Type:	Amendment				
Justification:	Less than 50% change in cost of project, but included as amendment for transparency				

TIP No	**2029-T-115**	**Total Cost:**	**$14,500,093**	**Source:**
Project Type:	Operating Expenses	**Federal:**	$3,572,373	5307
Location	Agency-Wide	**State:**	$8,927,720	DOAP
PM Targets:	-	**Local/Other:**	$2,000,000	Local
Grant ID:	SFY29 DOAP, 2029 5307 Operating Assistance			
Description:	FY29 Transit operating assistance.			

City of DeKalb Public Transit

Modification #:	2025-03	**Date:**	12/2/2024	**TIP SFY:**	2025
Reason:	This is a new project in the FY2025-30 TIP				
Type:	Amendment				
Justification:	As this is a proposed new project, a TIP amendment must be performed.				

TIP No	**2025-T-116**	**Total Cost:**	**$500,000**	**Source:**
Project Type:	Technical Services	**Federal:**	$0	-
Location	-	**State:**	$400,000	IDOT Tech Services
PM Targets:	-	**Local/Other:**	$100,000	Local
Grant ID:	IDOT Agreement #TS-25-350			
Description:	Phase II - Metra Rail PEL Study (Elburn to DeKalb)			