Policy Committee

Date: **Wednesday, June 11, 2025**
Time: **3:00pm**
Location: DeKalb County Highway Department
1826 Barber Greene Road, DeKalb, IL 60115
Chair: Brandy Williams
Members: City of DeKalb, City of Sycamore, Town of Cortland, DeKalb County, NIU, IDOT District #3

Non-voting participants have the option to attend virtually at:
Video: https://us06web.zoom.us/j/8155758950 Phone: (312) 626-6799 Meeting ID 815 575 8950

AGENDA

1. **Roll Call**
2. **Approval of Agenda (Action)**
3. **Approval of Minutes (Action)**
4. **Public Comment**
5. **New Business**
   a. **2050 Metropolitan Transportation Plan (MTP) (Action)**
   b. **SFY 2026 Unified Planning Work Program (UPWP) (Action)**
   c. **SFY 2026-2030 Transportation Improvement Program (TIP) (Action)**
   d. **DSATS Comprehensive Safety Action Plan (CSAP) (Action)**
6. **Other Business**
   a. **Staff and Project Updates**
   b. **What's New with our State and Federal Partners**
   c. **Additional Business**
7. **Adjournment (Action)**

Assistive and Language services will be provided upon advance request

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AGENDA ITEM SUMMARY

1. **Roll Call**
2. **Approval of Agenda (Action)**
   Approval of the June 11, 2025 meeting agenda.
3. **Approval of Minutes (Action)**
   Approval of the May 14, 2025 meeting minutes.
4. **Public Comment**
5. **New Business**
   a. **2050 Metropolitan Transportation Plan (MTP) (Action)**
      DSATS staff will present the 2050 MTP document. The MTP was introduced to the Committee in May. It completed the public comment period with a few comments received. It received a positive recommendation from the TAC for adoption. The MTP document may be found at https://dsats.org/wp-content/uploads/2025/06/DSATS-2050-Metropolitan-Transportation-Plan-2025-06-05-FINAL.pdf.
   b. **SFY 2026 Unified Planning Work Program (UPWP) (Action)**
      DSATS staff will present the budget and work program included within the annual UPWP for upcoming State Fiscal Year 2026. The UPWP was introduced to the Committee in May. It received a positive recommendation from the TAC for adoption. The UPWP document may be found at https://dsats.org/wp-content/uploads/2025/05/DSATS-SFY2026-UPWP-2025-05-06-Draft.pdf.

Assistive and Language services will be provided upon advance request

c. **SFY 2026-2030 Transportation Improvement Program (TIP) (Action)**

   DSATS staff will present the SFY 2026-2030 TIP document. The TIP was introduced to the Policy Committee in May. It completed the public comment period with a few comments received. It received a positive recommendation from the TAC for adoption. The TIP document may be found at https://dsats.org/wp-content/uploads/2025/05/2025-DSATS-TIP-2026-2030-draft-2025-05-30.pdf.

d. **DSATS Comprehensive Safety Action Plan (CSAP) (Action)**

   DSATS staff will present the Comprehensive Safety Action Plan (CSAP). This plan was developed for the Safe Streets and Roads For All (SS4A) program in coordination with the various local agencies in the DSATS area and across DeKalb County, as well as the consultant team at TYLin. A resolution featuring the safety goals established in the plan was adopted in May. It received a positive recommendation from the TAC for adoption. The CSAP document may be found at https://dsats.org/wp-content/uploads/2025/06/DSATS_DeKalb_CSAP_2025-06-05.pdf.

6. **Other Business**

   a. **Staff and Project Updates**

      Updates from staff and local member organizations on projects.

   b. **What's New with our State and Federal Partners**

      Updates from IDOT, FHWA, and FTA staff on activities occurring at the state and federal levels.

   c. **Additional Business**

      Any additional business members may have for the group.

7. **Adjourn (Action)**

Policy Committee

Date: **Wednesday, May 14, 2025**
Time: **3:00pm**
Location: DeKalb County Highway Department, 1826 Barber Greene Road, DeKalb, IL 60115
Attendance:

Voting Members		Non-Voting Attendance	
City of DeKalb:	Bill Nicklas	**FHWA:**	Jon Paul Diipla
City of DeKalb:	Andy Raih		
City of DeKalb:		**IDOT OP&P:**	Julie Kaschke
City of Sycamore:	Michael Hall		
City of Sycamore:	Marvin Barnes	**DSATS Staff:**	Nathan Schwartz
Town of Cortland:	Brandy Williams (Chair)		Jacob Johnson
DeKalb County:	Liam Sullivan		
NIU:	Not present		
IDOT District 3:	Not present		

Meeting Minutes

Call to Order: Chair Williams called the meeting to order at 3:01 pm.

1. **Roll Call**
   A quorum was established.
2. **Approval of Agenda (Action)**
   Motion to approve the May 14, 2025 meeting agenda made by Mr. Nicklas; seconded by Mr. Sullivan; motion approved unanimously.
3. **Approval of Minutes (Action)**
   Motion to approve the February 13, 2025 meeting minutes made by Mr. Nicklas; seconded by Mr. Sullivan; motion approved unanimously.
4. **Public Comments**
   No public comments received.

5. **New Business**
   a. **Selection of Committee Vice-chair (Action)**

      Mr. Johnson stated that with Vice-chair Gill's recent resignation from City of DeKalb, a new vice-chair must be appointed. A motion to appoint Mr. Sullivan as Vice-chair made by Mr. Nicklas; seconded by Mr. Barnes. Motion approved unanimously.

   b. **Resolution 2025-03: Vision Zero Action Plan (Action)**

      Mr. Johnson explained that DSATS must create a goal to reduce and eliminate serious and fatal traffic crashes in the MPO region as part of the SS4A Comprehensive Safety Action Plan (CSAP). DSATS strives for a 7% reduction in serious/fatal crashes every year with an eventual goal of zero serious/fatal crashes by 2050. Mr. Johnson further explained that this resolution is for adoption of the goal and not the plan; the plan will be brought to committee in June for approval. Mr. Schwartz added that the 7% reduction rate is based on the crash rate trends in the DSATS area from the previous 5 years. Mr. Hall inquired how the goal would be achieved. Mr. Johnson and Mr. Schwartz explained that the CSAP provides a list of key areas to focus on and a toolkit of countermeasures to address any safety shortfalls. Mr. Johnson also mentioned the potential funding opportunities that would become available with adoption of the goal and plan. The TAC unanimously forwarded Resolution 2025-03 to the Policy Committee with a positive recommendation. Motion to adopt Resolution 2025-03 made by Mr. Nicklas; seconded by Vice-chair Sullivan; motion approved unanimously.

   c. **2050 Metropolitan Transportation Plan (MTP) – Draft Review**

      Mr. Johnson presented the 2050 MTP draft document to the committee. Mr. Johnson briefly described the purpose of the document and the public comment period process. Mr. Schwartz briefly mentioned a few of the public comment received and that these changes would not be significant enough to warrant an additional public comment period. Mr. Schwartz stated that staff would forward an updated version of the draft document, with initial public comments incorporated, to the committee at the beginning of the following week. Mr. Johnson stated that the document would be brought back to Committee in June for approval. Ms. Kaschke inquired about IDOT District 3's review during the public comment period.

   d. **SFY 2026 Unified Planning Work Program (UPWP) – Draft Review**

      Mr. Schwartz presented the SFY 2026 UPWP draft document and explained changes made to the program. Mr. Schwartz explained that most of the document remained the same from the previous year; Mr. Schwartz stated that the draft will be brought back to Committee in June for approval.

e. **SFY 2026-2030 Transportation Improvement Program (TIP) – Draft Review**

Mr. Schwartz presented the SFY 2026-2030 TIP draft. This draft started the public comment period on May 8 and lasts until June 4. The only major changes occurred in Appendix A and Appendix B, which contain the highway and transit projects, respectively. Mr. Schwartz stated that although the Policy Committee approved projects for SFY 2026-2030, staff does not have updated information from IDOT for state projects. This draft will be brought back to Committee in June for approval. Mr. Barnes asked if agencies are ever asked by another agency to include a project in the TIP. Mr. Schwartz replied that due to jurisdictional reasons, it's very rare for an agency to do so, but may become likely if there is a safety hazard.

6. **Other Business**

a. **Staff and Project Updates**

Mr. Johnson informed the committee members that the DSATS website has been updated with new GIS tools, all of which may be found on the "Data & Maps" tab. Additionally, Mr. Johnson stated that staff will continue the ADA sidewalk evaluation study that was started in summer 2024. Staff intends to finish the Town of Cortland then collect data from the City of Sycamore and possibly City of DeKalb this summer.

b. **What's New with our State and Federal Partners**

Mr. Diipla informed the committee that the FY 2025 SS4A NOFO is available and applications are being accepted through June 26th. Mr. Diipla asked if the draft UPWP would be posted to the DSATS website. Mr. Schwartz replied while the draft UPWP will not complete a public comment period per the Public Participation Plan's (PPP) guidelines, staff would post the draft to the DSATS website for accessibility.

c. **Additional Business**

None.

7. **Adjournment**

A motion to adjourn was made by Mr. Nicklas; seconded by Vice-chair Sullivan; meeting adjourned at 3:32 pm.